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Del Mar City Council Meeting Agenda

City of Del Mar, Town Hall

1050 Camino del Mar, Del Mar, California 92014

Civility Works: The Del Mar Code of Civil Discourse: Together we will promote inclusion; listen to understand; show respect; be clear and fair; and focus on the issue.

Regular Meeting

Tuesday, March 17, 2026 at 4:30 PM

Tracy Martinez
Mayor

John W. Spelich
Deputy Mayor

Terry Gaasterland
Council Member

Dan Quirk
Council Member

Ashley Jones
City Manager

Christina Cameron
City Attorney

Sarah Krietor
Administrative Services
Manager/City Clerk

Public Participation/Comment: Members of the public can participate in City Council meetings in-person or via written comment (Red Dot). Anyone may address the City Council for up to three minutes, at the Mayor's discretion, on items on the agenda. Members of the public wishing to speak on items not on the agenda may do so under Public Oral Communications. Agenda items may be addressed in any order at the discretion of the Mayor. When addressing the Council, please state your name for the record. Any electronic presentations must be received before 9 a.m. on the date of the Council meeting. No PowerPoint presentations can be loaded during the meeting.

In-Person Participation: Please submit a completed "Speaker Slip", including the item number you wish to speak on, to the City Clerk prior to the Mayor announcing the agenda item. The forms are located near the door at the rear of the Meeting Room. When called to speak, please approach the podium and state your name for the record.

Written Comments: Members of the public can participate in the meeting by submitting a written red dot comment via email to cityclerk@delmar.ca.us. The deadline to submit written comments is 12 p.m. on the day of the meeting and the subject line of your email should clearly state the agenda item you are commenting on.

Viewing the Meeting and Access to Agenda Materials: Members of the public can watch the meeting live on the City's website at: <http://delmar.12milesout.com/Video/Live> and on Cable TV Spectrum Ch. 24, AT&T Ch. 99 starting at 4:30 PM. Agenda materials and communications from the public on agenda items, "Red Dots", are available on the City's website: <http://www.delmar.ca.us/AgendaCenter> and a hard copy of the agenda materials are available at Del Mar City Hall and the Del Mar Library during their business hours.

Assistance for Persons with Disabilities: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administrative Services Department at 1050 Camino del Mar or by calling (858) 755-9313. Notification of at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. CALL TO ORDER/ROLL CALL
- II. CITY ATTORNEY CLOSED SESSION REPORT
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC ORAL COMMUNICATIONS

Each person wishing to speak before the City Council on any matter not on the agenda shall submit a "Speaker Slip" to the City Clerk when Public Oral Communication is announced. Each speaker will have up to three (3) minutes to speak at the discretion of the Mayor and may be asked clarifying questions. Information received during Public Oral Communication may be received, placed on a future agenda, or referred to the City Manager by the City Council. State law generally precludes the City Council from discussing or acting upon any topic presented during oral communications that is not described on the posted agenda.

Note: there is a time limit of 30 minutes for this section of public communications and each speaker will be heard in the order of the submission of their speaker slip. Speakers who have turned in a speaker slip prior to the time oral communications was called on the agenda, but were not heard during the initial time period shall be called to speak at the end of the agenda.

- V. COMMUNITY ANNOUNCEMENTS
- VI. CITY MANAGER'S REPORT
- VII. PRESENTATIONS

1. Measure Q Citizen Oversight Committee Annual Report for FY 2024-2025

Recommended Action: Receive a presentation from Measure Q Oversight Committee Chair Alan Lonbom.

Reference: Clerk's File No. 401-5

2. Del Mar Bluffs Stabilization Phase 5 and Del Mar Bluffs Access Improvements Projects Update

Recommended Action: Receive a presentation from SANDAG Representatives.

Reference: Clerk's File No. 1506-1

- VIII. CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine and will be acted upon with one motion. There will be no separate discussion of these items unless a member of the City Council or the public so requests, in which event, the item will be

pulled from the Consent Calendar and considered separately after the motion to approve the Consent Calendar. If you wish to remove an item from the Consent Calendar, please submit a "Speaker Slip" to the City Clerk.

3. Approval of Minutes: March 3, 2026 Regular and Special Meeting

Recommended Action: Approve Minutes.

Reference: Clerk's Minutes Book

4. Ratification of List of Demands dated March 17, 2026

Recommended Action: Ratify the List of Demands.

Reference: Clerk's File No. 201-3

5. Waiver of Reading of Ordinances on Agenda

Recommended Action: Waive Reading of Ordinances.

Reference: Clerk's File No. 401-4

6. Approval of a Donation and Grant Acceptance Policy

Recommended Action: Staff recommends that the City Council adopt a Resolution (Attachment A) approving a Donation and Grant Acceptance Policy (Exhibit A to Attachment A) and authorize the City Manager to make administrative updates to the Policy as may be occasionally needed.

Reference: Clerk's File No. 201-16, 201-13

IX. COUNCIL MEETING RECESS

X. CITY COUNCIL OTHER BUSINESS

7. Informational Summary of Draft Initial Study/Mitigated Negative Declaration for the San Dieguito Lagoon Levee, Habitat Enhancement, and Trail Project

Recommended Action: Staff recommends the City Council receive this informational report summarizing the findings of the Draft Initial Study/Mitigated Negative Declaration (Draft IS/MND) environmental document prepared by the City's consultant (Dudek) for the San Dieguito Lagoon Levee, Habitat Enhancement, and Trail Project (San Dieguito Lagoon Shoreline Project) with the City serving as lead agency in compliance with the California Environmental Quality Act (CEQA).

Reference: Clerk's File No. 1403-5

**8. Initial Consideration of an Appeal of Encroachment Permit (EP) 25-049
EP Appellant and Applicant: Paul Rael
Appellant's Address: 1612 Stratford Way (APN: 299-280-47-00)**

Recommended Action: Staff recommends that the City Council uphold the denial of Encroachment Permit EP25-049 (Attachment A) and decline to set the appeal for a de novo hearing.

Reference: Clerk's File No. 802-1

XI. REGIONAL ORGANIZATION REPORTS

A Councilmember assigned as a liaison to a regional organization may make a written or oral report. State law precludes the Council from commenting on, discussing, or acting on a report unless the item of business within the report is described in the agenda.

- A. Clean Energy Alliance JPA (CEA) Board of Directors (Spelich/Gaasterland)
- B. CSA-17 Ambulance District Advisory Board (Martinez)
- C. Fire Governance Board, Solana Beach/Del Mar/Encinitas (Martinez/Spelich)
- D. League of California Cities – San Diego Chapter (Martinez/Spelich)
Recommended Action: Receive Report
- E. North County Transit District (NCTD) (Martinez/Spelich)
- F. Regional Solid Waste Association (Spelich/Quirk)
- G. San Diego Association of Governments Board (SANDAG)
(Gaasterland/Martinez/Spelich)
- H. SANDAG Borders Committee (Gaasterland)
- I. SANDAG Regional Planning Committee (Martinez)
- J. SANDAG Shoreline Preservation Working Group
(Gaasterland/Spelich/Martinez)
- K. SANDAG LOSSAN Executive Task Force (Gaasterland/Martinez)
- L. San Diego Metropolitan Wastewater Commission/JPA (Worden)
- M. San Dieguito River Valley Regional Open Space Park JPA –Executive Committee
(Gaasterland/Martinez)
- N. Other Regional Organization Reports

XII. COUNCIL COMMITTEES/SUBCOMMITTEES/COMMUNITY ORG REPORTS

A Councilmember assigned as a liaison to a City Committee, Council Subcommittee OR Community Organization may make a written or oral report. State law precludes the Council from commenting on, discussing, or acting on a report, unless the item of business within the report is described in this agenda.

- A. Civic Center Operations Guide Subcommittee (Spelich/Gaasterland)
- B. Del Mar Community Connections (Martinez/Spelich)
- C. Del Mar Village Association (Gaasterland/Martinez)
- D. Finance Committee (Spelich)
- E. Housing Subcommittee (Gaasterland/Martinez)
- F. Human Resources Subcommittee (Gaasterland/Martinez)
- G. Legislative Subcommittee (Martinez/Spelich)
Recommended Action: Receive Report

- H. Measure Q Citizen Oversight Committee (Quirk/Gaasterland)
- I. Parks and Recreation Committee (Martinez/Quirk)
- J. Del Mar Railroad Subcommittee (Gaasterland/Martinez)
- K. Lagoon Committee (Spelich)
- L. Planning Process Subcommittee (Includes Sea-Level Rise Adaptation Plan Implementation (Gaasterland/Spelich)
- M. Shores Park Master Plan Ad-Hoc Advisory Committee (Gaasterland/Spelich)
- N. Sustainability Advisory Committee (Martinez/Gaasterland)
- O. Traffic and Parking Advisory Committee (Quirk/Spelich)
- P. Undergrounding Program Advisory Committee (Spelich/Martinez)
- Q. Other Committee-Subcommittee Reports

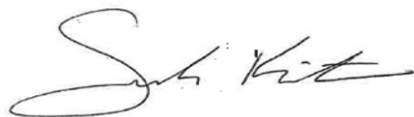
XIII. UPCOMING AGENDA ITEMS

The following topics/items are tentatively planned for upcoming agendas. The title, wording, and planned date for these items are subject to change. Final agendas are posted at City Hall 72 hours in advance of the meetings and are also posted on our web site with the accompanying staff report. Please watch our web site: www.delmar.ca.us for City Council Agendas.

April 7, 2026
Citywide Landscape Maintenance Services Contract Award
Adopt Resolution to Declare the City-Owned Vacant Site on 28th Street Exempt Surplus Land
TransNet Regional Transportation Improvement Program (RTIP) Project Approval
Stratford Court South (1A) - Resolution of Overhead Facilities Shall be Removed
Major Arterials Median Improvements Conceptual Design and Task Order for Final Design
Proclamation of a Local Emergency by the Director of Emergency Services Due to Sedimentation in the San Diequito Lagoon

XIV. CERTIFICATION

I, Sarah Krietor, Administrative Services Manager/City Clerk for the City of Del Mar, hereby certify that a copy of this agenda was posted at City Hall on the 12th day of March, 2026 at approximately 11:10 a.m.



Sarah Krietor, Administrative Services Manager/
City Clerk

3/12/2026
Date

**MEASURE Q CITIZEN
OVERSIGHT COMMITTEE
ANNUAL REPORT FOR
FY 2024-25**

March 17, 2026

1

FY 2025 SUMMARY

- Committee Members for this Reporting Cycle:
 - Alan Lonbom, Chair; Steven McDowell, Vice Chair; Tom McGreal, Secretary, and Nancy Stoke – Want to thank the Committee Members for their work!
- Risk Assessment – Updated with Minor Clarifications Made – No Significant Differences from Prior Years
- Committee Procedures – Similar in Scope and Nature to Prior Years – Performed Overall Analytics and Details Selections on Both Revenues and Expenditures
- No Significant Exceptions in Our Work Were Noted

HIGHLIGHTED FINANCIAL MATTERS

- Measure Q Revenues Consistent with Prior Fiscal Year (\$4.0m FY2025 Versus \$3.8m FY2024) – Investment Earnings Consistent Both Periods
- Measure Q Revenues Consistently About 50% Higher Than 1% Sales Tax General Revenues Due to Auto and On-Line Sales
- Expenditures Significantly Increased in FY2025 - (\$6.9m FY2025 Versus \$1.1m FY2024) – Increase Due to District IA Stratford undergrounding costs – \$6.3m
- Expenditures Also Impacted by Increased Internal Administrative and Outside Consultant Costs

MEASURE Q OVERVIEW

- Measure Q passed on November 8, 2016
- 1% sales tax for purpose of providing general city services and infrastructure projects
- City Council passed a Resolution to use Measure Q funds for:
 - Downtown Streetscape Project
 - Shores Park Development
 - Citywide Utility Undergrounding
- Measure Q Citizen Oversight Committee established
 - Verify revenues are properly set aside
 - Verify expenditures are for approved projects and accurately tracked
 - Committee Mandate does not include providing input on how Measure Q funds are spent

MEASURE Q COMMITTEE APPROACH

IDENTIFICATION OF POTENTIAL KEY RISKS

- Revenues – Potential key risks
 - Measure Q revenue misstated by Taxing Authority
 - Measure Q revenues applied to wrong account
- Expenditures – Potential key risks
 - Measure Q funds used for non-City Council approved projects
 - Measure Q project expenditures not accurately tracked
 - Measure Q funds expended were not properly budgeted and approved
 - Measure Q internal costs applied using an inappropriate methodology or one not consistent with other funds
- Other Potential key risks
 - Other transactions have inappropriately impacted Measure Q Fund balance

MEASURE Q COMMITTEE PROCEDURES

PROCEDURES TO ADDRESS IDENTIFIED POTENTIAL KEY RISKS

- Scope of work – Fiscal Year Ended June 30, 2025
- Revenues
 - Compared historical trends/relationship to general sales tax revenues
 - Reconciled revenue reports to Revenue Summary
 - Traced randomly selected periods to supporting source documents
- Expenditures
 - Reconciled expenditure reports to Expenditure Summary
 - Traced randomly selected transactions to supporting source documents
 - Ensured that expenditures selected were properly budgeted and approved
 - Reviewed process for approvals authorizing payment
 - Reviewed internal personnel costs charged to Measure Q
- Transfers/Loans
 - No such activity noted during the reporting period
- Investment Earnings
 - Reviewed investment earnings including fair market value adjustments

MEASURE Q FUND SUMMARY

Fiscal Year	Revenues	Expenditures	Ending Fund Balance
2016-2020	\$8,785,141	\$7,620,311	\$1,164,830
2020-2021	2,339,901	202,171	3,302,560
2021-2022	3,297,998	907,051	5,693,507
2022-2023	3,401,946	1,325,554	7,769,899
2023-2024	3,780,938	1,174,333	10,376,504
2024-2025	3,958,543	6,885,074	7,449,973
TOTALS	\$25,564,467	\$18,114,494	\$7,449,973

MEASURE Q REVENUE TREND

Fiscal Year	Revenues (millions)
FY 2018-2019	\$2.9
FY 2019-2020	\$2.3
FY 2020-2021	\$2.3
FY 2021-2022	\$3.3
FY 2022-2023	\$3.4
FY 2023-2024	\$3.8
FY 2024-2025	\$4.0

Above Revenues Include Investment Earnings as follows:

FY2023 \$74K

FY2024 \$453K

FY2025 \$424K

(Investment Earnings include market-to-market adjustments)

REVENUE BY SOURCE

Source	FY 2023	FY 2024	FY2025
Restaurant	\$1,383	\$1,391	\$1,453
General Consumer	800	807	871
Business & Industry	376	391	385
Auto	554	480	544
Other	238	224	256
Subtotal from Industry Sources	3,351	3,293	3,509
Investment Earnings	74	453	424
TOTAL	\$3,425	\$3,746	\$3,933

- Revenues in \$,000
- Based on HdL economic data
- The mix has held fairly constant over the past 5 years

SALES TAX COMPONENTS

Jurisdiction	Rate	Purpose
Sales and Use Tax Rate		
State	6.00%	State's General Fund, Local Funds and Programs
Local	1.00%	City of Del Mar Sales Tax
Local	0.25%	County transportation funds
District Taxes		
SANDAG	0.50%	San Diego County Regional Transportation Commission
Del Mar	1.00%	Measure Q
Total	8.75%	

MEASURE Q VS. SALES TAX: SOURCE COMPARISON

Source	Measure Q	%	Sales Tax	%
Restaurants	\$ 1,453	41%	\$1,415	61%
General Consumer	871	25%	276	13%
Business	386	11%	71	3%
Auto	544	16%	76	3%
Other	256	7%	44	2%
Pools	0	0	422	18%
Sub Total by Source	3,509	100%	2,304	100%
Inv. Earnings	424		0	
Total Revenue	\$3,933		\$2,304	

- Revenues in \$,000
- Based on HdL economic data
- Measure Q derived significantly more revenue from online sales and auto sales/leases
- Del Mar's share of Sales Tax pool revenues is lower than the Measure Q District tax direct collections

SUMMARY OF MEASURE Q EXPENDITURES

Description	FY 2016-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	TOTAL
	Actual	Actual	Actual	Actual	Actual	Actual	
Downtown Streetscape	\$ 6,472,478	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,472,478
Shores Park	\$ 3,138	\$ 11,402	\$ -	\$ -	\$ -	\$ -	\$ 14,540
Undergrounding	-						
Undergrounding-General*	635,887	74,329	106,432	65,750	96,237	259,262	\$ 1,237,897
Undergrounding-Tewa Ct	-	88,157	272,664	493,073	97,002	-	\$ 950,896
Undergrounding-1A Stratford	-	16,939	169,941	374,921	236,019	6,339,274	\$ 7,137,094
Undergrounding-X1A Crest	-	11,344	208,014	390,254	470,474	104,587	\$ 1,184,673
Undergrounding-1B Stratford	-	-	-	1,556	142,174	178,358	\$ 322,088
Undergrounding-2 Beach Colony	-	-	-	-	51,911	2,539	\$ 54,450
Undergrounding-3 South Hill	-	-	-	-	5,516	1,054	\$ 6,570
Undergrounding Subtotal	\$ 635,887	\$ 190,769	\$ 757,051	\$ 1,325,554	\$ 1,099,333	\$ 6,885,074	\$ 10,893,668
Miscellaneous Exp	-						
Roadway & Sidewalks (MOE)**	-	-	150,000	-	75,000	-	\$ 225,000
Miscellaneous Fees	6,648	-	-	-	-	-	\$ 6,648
Transfer out	502,160	-	-	-	-	-	\$ 502,160
Misc Subtotal	\$ 508,808	\$ -	\$ 150,000	\$ -	\$ 75,000	\$ -	\$ 733,808
	-						
Total Expenditures	\$ 7,620,311	\$ 202,171	\$ 907,051	\$ 1,325,554	\$ 1,174,333	\$ 6,885,074	\$ 18,114,494

* Includes general undergrounding cost related to multiple districts and administrative costs, which were \$152,731 in FY 24/25.

** The Maintenance of Effort (MOE) is calculated every three years based on General Fund revenue growth which accounts for Measure Q Funds.

MEASURE Q COMMITTEE CONCLUSIONS

- Revenues
 - Measure Q revenues reasonable in relation to general sales tax revenues
 - Detailed selection of revenue agreed with supporting source documents
- Expenditures analysis
 - Detailed selection of expenditures agreed with supporting transaction documents
 - Selections were for City Council authorized Measure Q projects and did not exceed the approved budgets
 - Staff's process for review and approval of expenditures was consistent with non-Measure Q Projects
 - Method used to apply internal personnel costs charged to Measure Q appears appropriate and consistent with other Funds
- Transfers/Loans
 - No transfer or loan activity during reporting period
- Investment Earnings
 - Investment earnings appear reasonable

LOOKING AHEAD

- New Committee Member - Caitlin Laipenieks
- Next Cycle – The I Bank Loan to Help Finance Undergrounding Costs will Impact Committee's Risk Assessment and Scope of Work
- Projected Measure Q Fund Balance as of June 30, 2026 is Less Than \$2 Million
- Full Report of the Measure Q Citizen Oversight Committee Follows
- The Committee Wants to Recognize the Excellent support We Receive from City Staff, and Thanks Them for Their Hard Work and Dedication
- Questions?



**CITY OF DEL MAR
CITY COUNCIL REGULAR MEETING MINUTES
MARCH 3, 2026
City of Del Mar Town Hall
1050 Camino del Mar, Del Mar California 92014**

The minutes set forth the actions taken by the City Council on the matters stated. Audio/video recordings of the City Council proceedings are retained for a period of ten years, in accordance with the City's Records Retention Schedule. Audio/video recordings, as well as written materials presented to the City Council, including Red Dots (materials provided to the City Council after the agenda has published), are available on the City's website at www.delmar.ca.us/AgendaCenter or by contacting the Administrative Services Department at (858) 755-9313.

CALL TO ORDER

Mayor Tracy Martinez called the Regular Meeting to order at 4:35 p.m.

ROLL CALL

Present: Mayor Tracy Martinez; Deputy Mayor John Spelich; Councilmembers Terry Gaasterland (arrived at 4:54 p.m.) and Dan Quirk

CITY ATTORNEY CLOSED SESSION REPORT

City Attorney Christina Cameron reported that there were no reportable actions from the March 3, 2026, Closed Session.

PLEDGE OF ALLEGIANCE

Mayor Martinez led the Pledge of Allegiance.

PUBLIC ORAL COMMUNICATIONS

Mayor Martinez opened public oral communications and the following people spoke:

- 1) Janet Wilson
- 2) Shirli Weiss with one donation of time from Camilla Rang

Mayor Martinez closed public oral communications.

CITY COUNCIL COMMUNITY ANNOUNCEMENTS

None.

CITY MANAGER'S REPORT

City Manager Ashley Jones reported on the Del Mar Bluffs Stabilization project absolute work window scheduled during a maintenance-related rail closure beginning around 5:00 a.m. on Saturday, March 7, through 7:00 p.m. on Sunday, March 8, 2026, with work primarily occurring in the railroad right-of-way between 6th Street and Coast Boulevard.

CONSENT CALENDAR

Administrative Services Manager/City Clerk Sarah Krietor read the titles of the items included on the Consent Calendar. There were no public speakers for the consent calendar items.

IT WAS MOVED BY DEPUTY MAYOR SPELICH, SECONDED BY COUNCILMEMBER QUIRK TO APPROVE THE CONSENT CALENDAR ITEMS 1 THROUGH 8. (VOTE 3-0-1 WITH COUNCILMEMBER GAASTERLAND ABSENT)

Ayes: Mayor Martinez; Deputy Mayor Spelich; and Councilmember Quirk; Noes: 0; Recuse: 0; Absent: Councilmember Gaasterland; Abstain: 0.

ITEM 1: APPROVAL OF MINUTES: FEBRUARY 17, 2026, REGULAR MEETING (CLERK'S MINUTES BOOK)

Council approved the minutes, on consent.

ITEM 2: RATIFICATION OF LIST OF DEMANDS, DATED MARCH 3, 2026 (CLERK'S FILE NO. 201-3)

Council approved the list of demands, on consent.

ITEM 3: WAIVER OF READING OF ORDINANCES ON AGENDA (CLERK'S FILE NO. 401-4)

Council waived the reading of ordinances, on consent.

ITEM 4: AGREEMENT WITH CIVIC SOLUTIONS, INC. FOR CONTRACT PLANNING SERVICES (CLERK'S FILE NO. 406-1)

Council approved a Professional Services Agreement with Civic Solutions, Inc. to continue providing contract as-needed planning services from February 4, 2026, through February 4, 2027; and authorized the City Manager to execute the Agreement and any subsequent amendments provided for under the Agreement contingent upon satisfactory performance by the consultant, on consent.

ITEM 5: AGREEMENT FOR AS-NEEDED HOUSING LEGAL SERVICES (CLERK'S FILE NO. 406-1)

Council approved a professional services agreement with Goldfarb & Lipman, LLP (Goldfarb & Lipman) to provide as-needed housing legal services for an initial three-year period March 3, 2026, through March 3, 2029; and authorized the City Manager to execute the Agreement and any subsequent term extension amendments provided for under the Agreement contingent upon satisfactory performance by the consultant firm, on consent.

ITEM 6: PARKS AND RECREATION COMMITTEE APPOINTMENTS (CLERK'S FILE NO. 401-5)

Council reappointed Lynn Gaylord as a voting member to the Committee to serve a second full three-year term starting March 3, 2026, and ending on March 31, 2029; and appointed Rebecca Dembitsky to serve a first term as a voting member to the Committee for a full three-year term starting March 3, 2026, and ending on March 31, 2029, on consent.

ITEM 7: UNDERGROUNDING PROGRAM ADVISORY COMMITTEE APPOINTMENTS (CLERK'S FILE NO. 401-5)

Council reappointed Shirli Weiss and Tom McGreal to the Undergrounding Program Advisory Committee (UPAC) as voting members to serve full three-year terms starting March 3, 2026, and ending on March 31, 2029, on consent, on consent.

ITEM 8: SEWER SYSTEM MANAGEMENT PLAN (SSMP) UPDATE (CLERK'S FILE NO. 906-1)

Council adopted Resolution 2026-14 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA APPROVING THE CITY OF DEL MAR'S UPDATED SEWER SYSTEM MANAGEMENT PLAN (SSMP), AND AUTHORIZING THE CITY MANAGER OR THEIR DESIGNEE TO CERTIFY AND UPLOAD THE APPROVED SSMP IN THE STATE WATER RESOURCES CONTROL BOARD'S ONLINE DATABASE" and authorized the City Manager to approve future administrative clarifications/updates to the Sewer System Management Plan, on consent.

ITEM 9: AFFORDABLE HOUSING REGULATORY AGREEMENT WITH WATERMARK DM, L.P., AN ARIZONA LIMITED PARTNERSHIP, FOR THE WATERMARK DEL MAR MULTI-UNIT RESIDENTIAL DEVELOPMENT AT 2250 SAN DIEGUITO DRIVE (APN: 299-100-51-00) (CLERK'S FILE NO. 303-1)

City Attorney Cameron announced that both Mayor Martinez and Deputy Mayor Spelich were both recused from the item due to living within 500 feet of the property. In order to have a quorum (three members) to vote on the item, a straw vote was conducted and Mayor Martinez was selected to participate in the item.

There were no public speakers for the item.

IT WAS MOVED BY COUNCILMEMBER GAASTERLAND AND SECONDED BY COUNCILMEMBER QUIRK TO ADOPT RESOLUTION 2026-15 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AFFORDABLE HOUSING REGULATORY AGREEMENT WITH WATERMARK DM L.P., AN ARIZONA LIMITED PARTNERSHIP, FOR THE WATERMARK DEL MAR MULTI-UNIT HOUSING DEVELOPMENT AT 2250 SAN DIEGUITO DRIVE (APN: 299-100-51-00)", RESTRICTING 10 OF THE 50 UNITS IN THE APPROVED WATERMARK DEL MAR PROJECT AS LONG-TERM AFFORDABLE HOUSING. (3-0-1 WITH DEPUTY MAYOR SPELICH RECUSED)

Ayes: Mayor Martinez; Councilmembers Gaasterland and Quirk; Noes: 0; Recused: Deputy Mayor Spelich; Absent: 0; Abstain: 0.

BOARD AND COMMISSION APPOINTMENTS

ITEM 10: DESIGN REVIEW BOARD INTERVIEWS AND APPOINTMENT (CLERK'S FILE NO. 401-5)

Administrative Services Manager/City Clerk Sarah Krietor provided an overview of the Design Review Board interview and appointment process. The City Council interviewed Caitlin Laipenieks and received notification from Dolores Davies Jamison that she was unable to attend the meeting and she encouraged the Council to appoint a qualified candidate and to consider her application for this vacancy or a future vacancy.

Council disclosures were as follows: Councilmember Gaasterland disclosed that she met with Caitlin Laipenieks prior to the interviews and knows Dolores Davies Jamison; Councilmember Quirk had no disclosures; Deputy Mayor Spelich disclosed that he met with both candidates prior to the interviews; and Mayor Martinez disclosed that she also met with both candidates.

Council interviewed Caitlin Laipenieks.

There were no public speakers.

Council voted unanimously to appoint Caitlin Laipenieks to the Design Review Board for a full term beginning on March 3, 2026, and expiring on March 31, 2030.

COUNCIL MEETING RECESS:

The City Council took a meeting recess from approximately 7:15 to 7:20 p.m.

CITY COUNCIL OTHER BUSINESS

ITEM 11: AUTHORIZATION TO SUBMIT 2025 HOUSING ELEMENT ANNUAL PROGRESS REPORT (CLERK'S FILE NO. 304-7)

A presentation was provided by Associate Planner Nicole Marrow and Principal Planner Amanda Lee. Planning and Community Development Director Karen Brindley was available to answer questions.

Council questions focused on the red dot public comments regarding the use of the 10th Street property for housing; clarification that placement of the Alvarado House at the Shores Park Property is being evaluated as part of the Shore Parking Master Planning process currently under consideration by the Shores Park Advisory Committee; whether the number of affordable units included in the Seaside Ridge Project would satisfy the City's low and very low quota in the 6th Cycle Housing Element; timing for the City's adoption of the 6th Cycle Housing Element; clarification that many cities throughout the state and County faced delays receiving California Department of Housing and Community Development (HCD) certification; City's efforts to implement the 6th Cycle Housing Element Programs timely; whether there were substantive changes to the 6th Cycle Housing Element between the Council's initial adoption and HCD certification; and whether Accessory Dwelling Units (ADUs) can be counted towards affordable units.

There were no public speakers for this item.

Council discussion focused on appreciation to staff for their work on this item and for navigating the ever-shifting housing legislative landscape; satisfaction on the City's progress with production of affordable housing units; challenge of producing low and very low units that many cities are facing; and desire to maximize low and very low units while minimizing community impacts.

IT WAS MOVED BY DEPUTY MAYOR SPELICH AND SECONDED BY COUNCILMEMBER QUIRK TO AUTHORIZE STAFF TO SUBMIT THE CITY OF DEL MAR 2025 HOUSING ELEMENT ANNUAL PROGRESS REPORT (APR) TO THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD), SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) AND GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION (LCI) (VOTE 4-0)

Ayes: Mayor Martinez; Deputy Mayor Spelich; Councilmember Gaasterland and Quirk; Noes: 0; Recuse: 0; Absent: 0; Abstain: 0.

ITEM 12: FISCAL YEAR 2024-25 FINAL FINANCIAL REPORT AND FISCAL YEAR 2025-26 MID-YEAR FINANCIAL REPORT (CLERK'S FILE NO. 202-5)

An introduction to the item was provided by City Manager Jones. A presentation was provided by Finance Manager Marco Camacho. Finance Officer Monica Molina was available to answer questions.

Council questions and discussion focused on the sources of "Other Revenue" referenced in the tables in the agenda report; City's Transnet debt; whether Measure Q tax revenue is general fund monies; FY 2024-25 budget surplus and potential uses of the surplus and timing for making those allocations; current City resources dedicated to paving; appreciation to staff for their work on this item; planned San Dieguito Drive and Oribia Road repaving and sealing; City pension reserve policy and Finnell Plan (Capital Project funding) and process and timing for the Finance Committee and City Council to review the policies.

There were no public speakers for the item.

IT WAS MOVED BY COUNCILMEMBER GAASTERLAND AND SECONDED BY COUNCILMEMBER QUIRK TO 1) RECEIVE AND FILE THE JUNE 30, 2025 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND FISCAL YEAR 2024-25 FINAL FINANCIAL REPORT; 2) RECEIVE AND FILE THE FISCAL YEAR 2025-26 MID-YEAR FINANCIAL REPORT; AND 3) ADOPT RESOLUTION 2026-16, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA, AMENDING THE FISCAL YEAR 2025-2026 OPERATING AND CAPITAL BUDGET" INCLUDED IN EXHIBIT A, AUTHORIZING NET REVENUE ADJUSTMENTS TOTALING \$5,673,620 MILLION AND NET EXPENDITURE ADJUSTMENTS TOTALING \$1,325,660, AND AUTHORIZING UNSPENT FY 2024-25 ENCUMBRANCES AND CONTINUING APPROPRIATIONS TO BE CARRIED OVER TO FY 2024-25 AS INCLUDED IN ATTACHMENT B TOTALING \$9,071,519 IN EXPENDITURES AND \$3,924,755 IN REVENUES, EXCLUDING THE \$425,000 TRANSFER TO THE PENSION RESERVE FUND RECOMMENDED BY STAFF WITH THE FUNDS REMAINING IN THE GENERAL FUND. (VOTE 4-0)

Ayes: Mayor Martinez; Deputy Mayor Spelich; Councilmembers Gaasterland and Quirk; Noes: 0; Recuse: 0; Absent: 0; Abstain: 0.

IT WAS MOVED BY DEPUTY MAYOR SPELICH AND SECONDED BY MAYOR MARTINEZ TO TRANSFER \$425,000 TO THE PENSION RESERVE FUND (VOTE 2-2-0 WITH COUNCILMEMBERS GAASTERLAND AND QUIRK VOTING NO; MOTION FAILED)

Ayes: Mayor Martinez and Deputy Mayor Spelich; Noes: Councilmembers Gaasterland and Quirk; Recuse: 0; Absent: 0; Abstain: 0.

ITEM 13: UNDERGROUNDING PROGRAM UPDATED LONG-TERM CASH FLOW ANALYSIS (CLERK'S FILE NO. 1001-1)

City Attorney Christina Cameron provided an overview on format for the agenda item due to Mayor Martinez and Councilmember Quirk being recused on the portion of the item related to the Beach Colony (District 2) due to living within 500 feet of the subject matter of the discussion. A straw vote was conducted and Councilmember Quirk was selected to participate in the portion of the discussion related to the Beach Colony (District 2).

An introduction to the item was provided by City Manager Jones. A presentation was provided by Principal Engineer Martin Boyd and Finance Manager Marco Camacho. Finance Officer Monica Molina was available to answer questions.

Following staff's presentation Mayor Martinez recused from the discussion related to Beach Colony (District 2).

Council questions and discussion on Beach Colony (District 2) and 25th Street focused on clarification on the staff's recommended action and whether the Council could proceed with unified construction in the future; timing and budget considerations related to project construction; inclusion of cable poles in the project; financial modeling conducted by Councilmember Quirk; whether the Council could give direction to evaluate financing for Beach Colony (District 2) and provide additional direction to staff to evaluate future financing, if that is the Council consensus.

There were no public speakers for the portion of the discussion related to Beach Colony (District 2).

IT WAS MOVED BY COUNCILMEMBER GAASTERLAND AND SECONDED BY DEPUTY MAYOR SPELICH TO DIRECT STAFF TO PROCEED WITH SCENARIO TWO, ADVANCING THE DESIGN OF BEACH COLONY (DISTRICT 2) AND 25TH STREET AND PHASED CONSTRUCTION AND PROVIDE DIRECTION TO STAFF TO EVALUATE OPTIONS TO COMPLETE CONSTRUCTION OF THE ENTIRE DISTRICT 2 BY 2030 INCLUDING EXPLORING FINANCING OPTIONS FOR COUNCIL CONSIDERATION (3-0-1 WITH MAYOR MARTINEZ RECUSED)

Ayes: Deputy Mayor Spelich; Noes: Councilmembers Gaasterland and Quirk Recused: Mayor Martinez; Absent: 0; Abstain: 0.

Mayor Martinez rejoined the meeting.

Council questions on the remaining recommended actions focused on the assumptions in the modeling prepared by staff and City consultant NHA Advisors and the modeling prepared by Councilmember Quirk; staff best practice to avoid dedicating project contingency towards other projects until the project is complete due to change orders; clarification on annual interest earnings of the Measure Q fund; and market condition impacts on the financial modeling.

Mayor Martinez opened public oral communication and the following people spoke:

- 1) Tate Scott
- 2) Tom McGreal

Mayor Martinez closed public communication.

Council discussion focused on economic factors that could impact the cash flow analysis and financial modeling; current City debt obligations; assumptions used in the financial model prepared by staff; whether cost estimates for District 2 include 25th Street; mechanism for drawing down IBank loan funds for Districts X1A/1B on a reimbursement basis; frequency for Council to receive Measure Q revenue updates; and clarifications on the cash flow analysis for Scenario 2 prepared by staff.

A MOTION WAS MADE BY COUNCILMEMBER GAASTERLAND AND SECONDED BY MARTINEZ TO DIRECT STAFF TO UPDATE THE FINANCE-AS-YOU-GO MODELING PREVIOUSLY PRESENTED IN NOVEMBER 2024, TO EVALUATE FUTURE OPPORTUNITIES FOR STRATEGIC AND FISCALLY RESPONSIBLE FINANCING TO ACCELERATE UNDERGROUNDING PROGRAM COMPLETION AND REDUCE OVERALL COSTS. (VOTE 4-0)

Ayes: Mayor Martinez, Deputy Mayor Spelich, Councilmembers Gaasterland and Quirk Noes: 0 Recused: 0; Absent: 0; Abstain: 0.

IT WAS MOVED BY COUNCILMEMBER GAASTERLAND SECONDED BY DEPUTY MAYOR SPELICH TO DIRECT CITY STAFF TO EVALUATE CASH FLOWS AND PHASED CONSTRUCTION FOR ALL UPCOMING DISTRICTS (VOTE 3-1-0 WITH COUNCILMEMBER QUIRK OPPOSED)

Ayes: Mayor Martinez, Deputy Mayor Spelich, and Councilmembers Gaasterland Noes: Councilmember Quirk; Recused: 0; Absent: 0; Abstain: 0.

Council consensus regarding the process for implementing the Council's direction regarding project financing was for the Undergrounding Program Advisory Committee (UPAC) Finance Subcommittee to make an initial recommendation on the financing guidelines. This recommendation will be presented to UPAC and the Finance Committee in a recorded joint meeting. The committees' recommendation will then be provided to the City Council for consideration.

REGIONAL ORGANIZATION AND COUNCIL COMMITTEES/SUBCOMMITTEES/COMMUNITY ORGANIZATION REPORTS

City Council representatives reported on the San Diego Association of Government (SANDAG) Board of Directors.

ADJOURNMENT

Mayor Martinez adjourned the meeting at 9:28 p.m.

Sarah Krietor, Administrative Services Manager/
City Clerk



**DEL MAR CITY COUNCIL
SPECIAL MEETING MINUTES
CLOSED SESSION
MARCH 3, 2026**

City of Del Mar Town Hall
1050 Camino del Mar, Del Mar, California 92014

CALL TO ORDER

Mayor Tracy Martinez called the meeting to order at 12:30 p.m.

ROLL CALL

Present: Mayor Tracy Martinez; Deputy Mayor John Spelich; Councilmembers Terry Gaasterland and Dan Quirk (arrived at approximately 1:30 p.m.)

CLOSED SESSION

- A) Conference with Legal Counsel- Existing Litigation
Lazier v. City of Del Mar
San Diego Superior Court Case No. 25CU058363C
Authority: Government Code Section 54956.9(d)(1)
Reportable Action: None.

ADJOURNMENT

Mayor Martinez adjourned the meeting at 2:15 p.m.

Sarah Krietor, Administrative Services Manager/
City Clerk



LIST OF DEMANDS
CITY OF DEL MAR
for
City Council Meeting
March 17, 2026

Vendor Payment Checks	\$ 201,216.73
Voids	-
Electronic Fund Transfers (EFT)	541,312.44
Electronic Wires	189,527.81
Total	<u><u>\$ 932,056.98</u></u>

Approved by: 

Marco Camacho
Finance Manager/Treasurer

Date: 3/10/26

Approved by: _____

Tracy Martinez
Mayor

Date: _____

Attachments: Check Registers

Bank : eusbnk EFT GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7551	2/24/2026	sun07	CENTRALSQUARE TECH LLC 457023	2/3/2026	TRAKIT MAINT PMT Q3	8,757.26	8,757.26
	Voucher:	7551					
7552	2/24/2026	cha71	CHARTER COMM HOLDINGS 8448 41 006 0171	2/13/2026	PUBLIC WIFI PHCC FEB	156.69	156.69
	Voucher:	7552					
7553	2/24/2026	civ02	CIVIC SOLUTIONS INC 107837	2/3/2026	CONSULTING SRVCS JAN	11,491.25	
	Voucher:	7553	107838	2/3/2026	CONSULTING SRVCS JAN	984.00	12,475.25
7554	2/24/2026	civ01	CIVICPLUS LLC 363378	2/16/2025	CUSTOM SYS DEVELOP IT	265.00	265.00
	Voucher:	7554					
7555	2/24/2026	coa21	COAST NEWS GROUP 00160051	1/30/2026	AD - PUBLIC HEARING	240.25	
	Voucher:	7555	00160052	1/30/2026	AD - PUBLIC HEARING	162.75	403.00
7556	2/24/2026	del02	DEL MAR BLUE PRINT CO, IN 637168	1/26/2026	15TH STREET SIGN PLNG	18.49	18.49
	Voucher:	7556					
7557	2/24/2026	dev02	DEVANEY PATE MORRIS & C 11273	1/19/2026	LEGAL FEES DEC	2,562.00	2,562.00
	Voucher:	7557					
7558	2/24/2026	dix01	DIXIELINE LUMBER CO 06-0632037	2/16/2026	OPERATING SUPP CS	313.08	
	Voucher:	7558	06-0630227	2/3/2026	OPERATING SUPP FIRE	63.69	
			06-0631252	2/9/2026	SMALL TOOLS/EQUIP PW	15.25	392.02
7559	2/24/2026	fer07	FERGUSON ENTERPRISES I 0303552	1/13/2026	WATER METER PARTS	2,087.24	2,087.24
	Voucher:	7559					
7560	2/24/2026	ips02	IPS GROUP INC INV119931	12/31/2025	PRKG MTR TRANS FEE DEC	2,881.49	2,881.49
	Voucher:	7560					
7561	2/24/2026	ful01	KURT MORGAN 44737	2/12/2026	UTILITY ENVELOPES	1,222.19	1,222.19
	Voucher:	7561					
7562	2/24/2026	man12	MANERI TRAFFIC CONTROL 25158	2/11/2026	STREET SIGNS PW	429.56	429.56
	Voucher:	7562					
7563	2/24/2026	mic11	MICHAEL BAKER INTERNATI 1275519	1/29/2026	CITY ENGR SRVCS DEC	37,965.28	37,965.28
	Voucher:	7563					
7564	2/24/2026	mik03	MIKHAIL OGAWA ENGINEER 12405	2/1/2026	SAN DIEGUITO TMDL JAN	1,390.94	
	Voucher:	7564	12406	2/2/2026	DM TRASH DEVICE JAN	161.12	
			12404	2/1/2026	CLEAN WATER SRVCS JAN	21,753.87	23,305.93
7565	2/24/2026	nce01	NORTH COUNTY EVS INC 9121	1/13/2026	FIRE ENGINE MAINT #E238	824.50	824.50
	Voucher:	7565					

Bank : eusbnk EFT GENERAL ACCOUNT US BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7566	2/24/2026	pru01	PRUDENTIAL OVERALL SUP	132352188	12/26/2025	MATS PW - 12/26	15.47
	Voucher:	7566		132364962	2/6/2026	UNIFORMS PW - 2/6	52.15
				132364960	2/6/2026	MATS PW - 2/6	20.84
				132340588	10/17/2025	MATS PW - 10/17	15.47
				132349863	12/12/2025	MATS PW - 12/12	15.47
				132364961	2/6/2026	SHOP TOWELS PW - 2/6	4.41
							123.81
7567	2/24/2026	san03	SAN DIEGO COUNTY WATEF	0126-2	2/9/2026	RAW WATER JAN	131,041.40
	Voucher:	7567					131,041.40
7568	2/24/2026	sca12	SCA OF CA LLC	158932PS	11/30/2024	SWEEPING SRVCS NOV	2,868.10
	Voucher:	7568					2,868.10
7569	2/24/2026	tru09	TRUE NORTH COMPLIANCE	DM26-01	2/4/2026	BLDG CODE PC INSP JAN	23,387.02
	Voucher:	7569					23,387.02
7570	2/24/2026	uti01	UTILITY SPECIALISTS INC	31600	1/31/2026	UP - X1A CREST CNYN DEC	33,196.25
	Voucher:	7570		31599	1/31/2026	UP - 1B STRATFORD N DEC	9,427.75
				31598	1/31/2026	UP - 1A STRATFORD S DEC	2,195.00
				31601	1/31/2026	UP - X1A CREST CNYN REIMB	446.03
							45,265.03
7571	2/24/2026	wex01	WEX BANK	0498-00-496530-7	2/6/2026	GAS & OIL PW JAN	4,011.27
	Voucher:	7571					4,011.27
7572	2/24/2026	gan04	WILLIAM GANDER, DBA RES	DM-RT20260205	2/5/2026	SOLAR MONITORING JAN	200.00
	Voucher:	7572					200.00
						Sub total for EFT GENERAL ACCOUNT US BANK:	300,642.53

Bank : qusbnk GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
140776	2/24/2026	amb03	AMBERWICK CORP	71717	1/30/2026	HAZARDOUS WASTE DISP PW	2,631.81	2,631.81
		Voucher:	140776					
140777	2/24/2026	asc03	ASCENT ENVIRONMENTAL II	20250258.01 - 2	1/27/2026	CONSULTING SRVCS DEC	24,216.81	24,216.81
		Voucher:	140777					
140778	2/24/2026	bab03	BABCOCK LABORATORIES,	CB60599-10666	2/10/2026	WATER TESTING	635.00	635.00
		Voucher:	140778					
140779	2/24/2026	bes02	BEST, BEST & KRIEGER, LLF	1050606	1/12/2026	LEGAL FEES STORMWATER	1,092.37	1,092.37
		Voucher:	140779					
140780	2/24/2026	cin02	CINTAS	5317386312	2/9/2026	FIRST AID KIT SUPP CH	40.67	40.67
		Voucher:	140780					
140781	2/24/2026	cit07	CITY OF SAN DIEGO	1000441345	2/4/2026	WATER TREATMENT FY25 RECO	21,742.29	21,742.29
		Voucher:	140781					
140782	2/24/2026	cou16	COUNTY OF SAN DIEGO - RI	26CTOFDMC07	2/1/2026	RCS PAGING SRVCS - JAN	70.00	70.00
		Voucher:	140782					
140783	2/24/2026	lee01	DCL ENTERPRISES INC DBA	0000097474	2/11/2026	LOCK REPAIRS 1700 COAST	3,919.05	3,919.05
		Voucher:	140783					
140784	2/24/2026	deb03	DEBRA L. REILLY, A PROFES	1499	2/18/2026	LEGAL FEES OCT/FEB	27,544.00	27,544.00
		Voucher:	140784					
140785	2/24/2026	fai04	FAILSAFE TESTING LLC	14710	2/12/2026	GROUND LADDER TESTS FIRE	576.36	576.36
		Voucher:	140785					
140786	2/24/2026	gra02	GRAINGER	9785860256	1/27/2026	MAINT/REPAIR SUPP PW	873.62	
		Voucher:	140786	9800910979	2/9/2026	MAINT/REPAIR SUPP PW	290.99	1,164.61
140787	2/24/2026	int09	GREGORY CONLEY, DBA IN1	504	2/4/2026	SCADE MAINT DEC	765.65	765.65
		Voucher:	140787					
140788	2/24/2026	hom01	HOME DEPOT CREDIT SRVC	6035 3225 0103 7	1/28/2026	TOOLS/EQUIP PW	832.98	832.98
		Voucher:	140788					
140789	2/24/2026	kul04	KULLY SUPPLY INC	697171	2/6/2026	MAINT/REPAIR SUPP PW	256.75	256.75
		Voucher:	140789					
140790	2/24/2026	mar11	MARSHALLS INDUSTRIAL H/	797978/1	2/10/2026	TOOLS/EQUIP PW	188.58	188.58
		Voucher:	140790					
140791	2/24/2026	mma01	MMASC	15102	2/18/2026	2026 CONFERENCE HOUSTON	125.00	
		Voucher:	140791	15098	2/18/2026	2026 CONFERENCE NORGROVE	125.00	250.00
140792	2/24/2026	nap01	NAPA AUTO PARTS	752917	2/9/2026	VEHICLE MAINT SUPP PW	103.19	103.19
		Voucher:	140792					

Bank : qusbnk GENERAL ACCOUNT US BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
140793	2/24/2026	pac05	PACIFIC PIPELINE SUPPLY	S100485339.001	2/9/2026	WATER METER PARTS	1,933.58
	Voucher:	140793		S100485343.001	2/9/2026	WATER METER PARTS	1,166.32
140794	2/24/2026	sup10	S D SYS INC, SUPERIOR DO	6775-221346	2/12/2026	ROLLUP GATE/HQ ROLLUP DOO	873.00
	Voucher:	140794					873.00
140795	2/24/2026	sdg02	SAN DIEGO GAS & ELECTRI	0066 5392 2766 7	2/5/2026	UTILITIES JAN	1,141.26
	Voucher:	140795					1,141.26
140796	2/24/2026	sig12	SIGNA DIGITAL SOLUTIONS	42645223	2/9/2026	COPIER PW FEB	138.74
	Voucher:	140796					138.74
140797	2/24/2026	ter11	TERMINIX COMMERCIAL	468856241	2/11/2026	PEST CONTROL CH JAN	171.00
	Voucher:	140797		468856213	2/11/2026	PEST CONTROL LIBRARY - JAN	125.00
140798	2/24/2026	ter01	TERMINIX INT CO LTD, PART	468318902	1/27/2026	PEST CONTROL PW JAN	140.98
	Voucher:	140798					140.98
140799	2/24/2026	str32	THE STRAZA FAMILY TRUST	02172026	2/17/2026	PHCC EVENT FEE RFND	598.50
	Voucher:	140799					598.50
140800	2/24/2026	tre07	TREDDENT DATA SYSTEMS IN	56162	2/13/2026	ANNUAL TDS MAINT	4,370.00
	Voucher:	140800					4,370.00
140801	2/24/2026	uni31	UNITED SITE SRVCS OF, CA	114-14190796	2/5/2026	PORTABLE RESTROOM JAN	1,450.85
	Voucher:	140801		114-14190799	2/5/2026	PORTABLE RESTROOM JAN	565.25
				114-14190798	2/5/2026	PORTABLE RESTROOM JAN	265.25
140802	2/24/2026	cal86	VULCAN MATERIALS CO	5607453	2/11/2026	OPERATING SUPP PW	2,078.33
	Voucher:	140802		5607813	2/11/2026	OPERATING SUPP PW	778.00
Sub total for GENERAL ACCOUNT US BANK:							101,826.18

49 checks in this report.

Grand Total All Checks: 402,468.71



Bank : eusbnk EFT GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7573	2/27/2026	cha71	CHARTER COMM HOLDINGS	189125601	2/14/2026	INTERNET CH FEB	1,394.57
	Voucher:	7573		189125701	2/14/2026	CH FIBER TO FIRE FEB	416.48
				189123801	2/14/2026	LFGRD FIBER FEB	416.48
				189112801	2/14/2026	VIDEO TRANSPORT/PEG FEB	338.39
				189125801	2/14/2026	VIDEO TRANSPORT/PEG CH FEE	338.39
				189125401	2/14/2026	DMTV INTERNET FEB	119.99
				189125501	2/14/2026	PUBLIC WIFI CH FEB	119.99
				189125201	2/14/2026	INTERNET TV STUDIO FEB	97.21
7574	2/27/2026	coa21	COAST NEWS GROUP	00160050	1/30/2026	AD - PUBLIC HEARING	166.63
	Voucher:	7574		00160152	2/6/2026	AD - PUBLIC HEARING	139.50
				00160151	2/6/2026	AD - PUBLIC HEARING	116.25
				00160176	2/13/2026	AD - ORDIN ADOPT	85.25
				00160175	2/13/2026	AD - ORDIN INTRO	50.38
							558.01
7575	2/27/2026	cor23	CORODATA SHREDDING INC DN 1562011		1/31/2026	SHREDDING SRVCS	161.32
	Voucher:	7575					161.32
7576	2/27/2026	del31	DELL MARKETING L.P., C/O I	10863228057	2/23/2026	COMPUTER SUPP FIRE	1,339.06
	Voucher:	7576					1,339.06
7577	2/27/2026	dev02	DEVANEY PATE MORRIS & C	11366	2/17/2026	LEGAL FEES JAN	15,652.00
	Voucher:	7577		11365	2/17/2026	LEGAL FEES JAN	4,523.02
				11367	2/17/2026	LEGAL FEES JAN	652.00
				11364	2/17/2026	LEGAL FEES JAN	52.56
							20,879.58
7578	2/27/2026	dix01	DIXIELINE LUMBER CO	06-0631785	2/13/2026	TOOLS PW	149.62
	Voucher:	7578		06-0631516	2/11/2026	TOOLS PW	123.30
				06-0631887	2/13/2026	TOOLS PW	58.46
							331.38
7579	2/27/2026	pac28	PACIFIC MOBILE STRUCTUF	INV-00514394	3/1/2026	MOBILE OFFICE PW MAR	299.07
	Voucher:	7579					299.07
7580	2/27/2026	par51	PARKWOOD LANDSCAPE M	110713	1/31/2026	LANDSCAPE SRVCS JAN	15,279.94
	Voucher:	7580		110429	11/30/2025	LANDSCAPE SRVCS NOV	15,279.94
				110587	12/31/2025	LANDSCAPING SRVCS DEC	15,009.28
				110430	11/30/2025	LANDSCAPE SRVCS SHORES N	980.00
				110588	12/31/2025	LANDSCAPE SRVCS SHORES DI	980.00
				110712	1/31/2026	LANDSCAPE SRVCS SHORES JA	980.00
							48,509.16
7581	2/27/2026	pru01	PRUDENTIAL OVERALL SUP	132366941	2/13/2026	UNIFORMS PW - 2/13	90.92
	Voucher:	7581					90.92

Bank : eusbnk EFT GENERAL ACCOUNT US BANK (Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
7582	2/27/2026	sou18	SOUTH COAST FIRE EQUIP	642	2/5/2026	EQUIP REPLACEMENT	3,306.00	3,306.00
	Voucher:	7582						
7583	2/27/2026	wex01	WEX BANK	0496-00-496745-1	2/23/2026	GAS & OIL CS FEB	893.69	893.69
	Voucher:	7583						
Sub total for EFT GENERAL ACCOUNT US BANK:								79,609.69

Bank : qusbnk GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
140803	2/27/2026	adt02	ADT SECURITY SERVICES	1195871613	2/13/2026	ALARM PW MAR	138.90
		Voucher: 140803		1190398735	1/13/2026	ALARM PW FEB	138.90
140804	2/27/2026	azt02	AZTEC LANDSCAPING INC, I	J2261	2/17/2026	JANITORIAL SUPP JAN	455.99
		Voucher: 140804					455.99
140805	2/27/2026	bar29	BARNETT QUALITY CONTRC	26441	2/7/2026	JDB BLUFF PROJECT	975.00
		Voucher: 140805					975.00
140806	2/27/2026	cit07	CITY OF SAN DIEGO	1000440811	1/29/2026	WATER TREATMENT DEC	20,253.46
		Voucher: 140806					20,253.46
140807	2/27/2026	del06	DEL MAR AUTOMOTIVE SER	051903	2/19/2026	VEH MAINT CS #391	436.76
		Voucher: 140807					436.76
140808	2/27/2026	fra25	FRANCO, REYNA	02242026	2/24/2026	CITATION REFUND	54.00
		Voucher: 140808					54.00
140809	2/27/2026	gfo01	GFOA	44562001	1/7/2026	MBRSHP RWL 2/1/26 - 1/31/27	250.00
		Voucher: 140809					250.00
140810	2/27/2026	joh33	JOHNSON CONTROLS US H	25213402	2/2/2026	ALARM LIBRARY QTRLY	272.37
		Voucher: 140810					272.37
140811	2/27/2026	key09	KEYSTONE RIDGE DESIGNS	31378	2/18/2026	PLAQUES CMO	355.00
		Voucher: 140811					355.00
140812	2/27/2026	kul04	KULLY SUPPLY INC	697591	2/11/2026	MAINT/REPAIR SUPP PW	1,033.10
		Voucher: 140812					1,033.10
140813	2/27/2026	mur10	MURPHY, STEPHEN	02252026	2/25/2026	PHCC EVENT REF #2026-024	800.00
		Voucher: 140813					800.00
140814	2/27/2026	pac05	PACIFIC PIPELINE SUPPLY	S100485424.001	2/10/2026	WATER METER PARTS	1,600.14
		Voucher: 140814					1,600.14
140815	2/27/2026	par35	PARADIGM MECHANICAL CC	114726	2/18/2026	HVAC SRVCS CH	5,766.29
		Voucher: 140815					5,766.29
140816	2/27/2026	pro24	PROGRESSIVE TECHNOLOC	594762	2/12/2026	ALARM SRVCS COAST BLVD	2,932.00
		Voucher: 140816		594764	2/12/2026	ALARM SRVCS LFGRD	2,448.00
				594776	2/16/2026	ALARM MONITORING COAST BL'	77.04
				594777	2/18/2026	ALARM MONITORING LFGRD	75.12
				594781	2/19/2026	ALARM MONITORING CS	71.28
140817	2/27/2026	sdg01	SAN DIEGO GAS & ELECTRI	0042 2198 4063 2	2/17/2026	UTILITIES JAN	5,435.12
		Voucher: 140817					5,435.12
140818	2/27/2026	sou02	SOUTHCOAST HEATING & A	1470963	2/11/2026	HVAC MAINT 9TH STREET	288.00
		Voucher: 140818					288.00

Bank : qusbk GENERAL ACCOUNT US BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
140819	2/27/2026	sun05	SUNBELT RENTALS INC	179753243-0001	2/4/2026	GAS TRASH PUMP PW	1,003.15	1,003.15
		Voucher: 140819						
140820	2/27/2026	ter11	TERMINIX COMMERCIAL	469073772	2/18/2026	PEST CONTROL CS - FEB	138.00	
		Voucher: 140820		469073737	2/18/2026	PEST CONTROL PHCC - FEB	121.00	259.00
140821	2/27/2026	ter01	TERMINIX INT CO LTD, PART	469073829	2/18/2026	PEST CONTROL PW - FEB	152.00	152.00
		Voucher: 140821						
140822	2/27/2026	usb03	US BANK CORP PYMT SYST	4246 0445 5565 0	1/22/2026	US BANK CHARGES JAN	23,400.32	23,400.32
		Voucher: 140822						
140823	2/27/2026	was02	WASTE MANAGEMENT OF C	0011014-4653-0	2/2/2026	MULCH PW	596.88	596.88
		Voucher: 140823						
140824	2/27/2026	wax02	WAXIE'S ENTERPRISES, LLC	83788693	2/18/2026	JANITORIAL SUPPLIES	1,509.25	
		Voucher: 140824		83779622	2/12/2026	JANITORIAL SUPPLIES	1,096.31	
				83788506	2/18/2026	JANITORIAL SUPPLIES	518.59	3,124.15
140825	2/27/2026	wes29	WEST COAST ARBORISTS IN	239209	1/15/2026	TREE MAINT - 1/1 - 1/15	6,935.00	
		Voucher: 140825		239976	1/31/2026	TREE MAINT 1/16 - 1/31	2,197.50	
				239977	1/31/2026	TREE MAINT 1/16 - 1/31	1,190.00	10,322.50
140826	2/27/2026	act03	WILLIAMS SCOTSMAN INC	9025600533	2/15/2026	MOBILE OFFICE PW MAR	156.12	156.12
		Voucher: 140826						
Sub total for GENERAL ACCOUNT US BANK:								82,870.59

35 checks in this report.

Grand Total All Checks: 162,480.28



Bank : eusbnk EFT GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7584	3/3/2026	lif06	GEN DIGITAL INC.	10010660677	2/17/2026	VOL LIFELOCK BENEFITS	135.92
	Voucher:	7584					
7585	3/3/2026	leg04	LEGALACCESSPLANS USA,	63333	2/1/2026	VOL LEGAL EASE INSURANCE: F	143.60
	Voucher:	7585					
Sub total for EFT GENERAL ACCOUNT US BANK:							279.52

Bank : qusbk GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
8150	3/3/2026	hea02	HEALTH NET	BFC29AMAR26	2/15/2026	HEALTH INS MAR	43,929.94	43,929.94
	Voucher:	8150						
8151	3/3/2026	kai01	KAISER PERMANENTE	475311862953	2/10/2026	HEALTH INS MAR	15,094.47	15,094.47
	Voucher:	8151						
8152	3/3/2026	mut01	MUTUAL OF OMAHA	002046330873	2/12/2026	AD&D LIFE B&D MAR	4,873.50	4,873.50
	Voucher:	8152						
8153	3/3/2026	pri11	PRINCIPAL FINANCIAL GROU	1003938-10001M	2/14/2026	DENTAL/VISION INS MAR	5,585.94	5,585.94
	Voucher:	8153						
8154	3/3/2026	sun11	SUN LIFE ASSURANCE CO, (915639-0001MAR	2/13/2026	FF LIFE INS MAR	54.00	54.00
	Voucher:	8154						
140827	3/3/2026	cap01	CAPF CA PUBLIC SAFETY AI	Ben183671	2/20/2026	CAPF: PAYMENT	234.00	234.00
	Voucher:	140827						
Sub total for GENERAL ACCOUNT US BANK:							69,771.85	

8 checks in this report.

Grand Total All Checks: 70,051.37

Evy Escalante
3.3.26

Bank : eusbnk EFT GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7586	3/6/2026	ace02	ACE UNIFORMS LLC	VS01315195	2/28/2026	UNIFORMS FIRE	1,326.00
	Voucher:	7586	VS0135070	2/23/2026	UNIFORMS FIRE	253.24	
			VS0135194	2/28/2026	UNIFORMS FIRE	151.53	1,730.77
7587	3/6/2026	cal81	CALLTOWER INC	203066934	2/26/2026	TELEPHONE MAR	248.23
	Voucher:	7587					248.23
7588	3/6/2026	cha71	CHARTER COMM HOLDINGS	189125301	2/14/2026	CH FIBER TO LFGRDS FEB	494.57
	Voucher:	7588	189123101	2/14/2026	LIFEGUARD FIBER FEB	494.57	
			189123001	2/14/2026	LFGRD CABLE/INTERNET FEB	100.00	1,089.14
7589	3/6/2026	civ01	CIVICPLUS LLC	363963	5/22/2026	CIVICSEND ANNUAL FEE	1,914.03
	Voucher:	7589					1,914.03
7590	3/6/2026	coa21	COAST NEWS GROUP	00160248	2/13/2026	AD - PUBLIC HEARING	166.63
	Voucher:	7590	00160249	2/13/2026	AD - PUBLIC HEARING	162.75	
			00160250	2/13/2026	AD - PUBLIC HEARING	158.88	
			00160247	2/13/2026	AD - PUBLIC HEARING	158.88	647.14
7591	3/6/2026	cor15	CORONADO MOBILE STORA	MAR-26	3/1/2026	STORAGE CONTRS MAR	255.00
	Voucher:	7591					255.00
7592	3/6/2026	cor22	CORVEL CORPORATION	1987258	2/18/2026	MED MAINT - FEB	256.00
	Voucher:	7592					256.00
7593	3/6/2026	del14	DEL MAR VILLAGE ASSOCIA	9	3/2/2026	DMVA AGRMNT JAN	20,775.27
	Voucher:	7593					20,775.27
7594	3/6/2026	dix01	DIXIELINE LUMBER CO	06-0632772	2/23/2026	OPERATING SUPP CS	210.95
	Voucher:	7594	06-0633279	2/25/2026	OPERATING SUPP CS	26.93	237.88
7595	3/6/2026	duk01	DUDEK	202600731	2/16/2026	SD LAGOON ENGR SVCS DEC	23,388.32
	Voucher:	7595	202601399	2/16/2026	SD LAGOON ENV SVCS DEC	23,051.25	46,439.57
7596	3/6/2026	ips02	IPS GROUP INC	INV122334	2/28/2026	PRKG MTR TRANS FEE FEB	3,319.41
	Voucher:	7596					3,319.41
7597	3/6/2026	mik03	MIKHAIL OGAWA ENGINEER	12354	1/4/2026	CLEAN WATER SRVCS DEC	32,807.44
	Voucher:	7597	12355	1/4/2026	SAN DIEGUITO TMDL DEC	611.65	33,419.09
7598	3/6/2026	nce01	NORTH COUNTY EVS INC	9156	2/27/2026	FIRE ENGINE MAINT #E238	9,895.60
	Voucher:	7598					9,895.60
7599	3/6/2026	pho01	PHOENIX GROUP INFO SYS	012026036	2/18/2026	CITE SRVCS - JAN	18,574.90
	Voucher:	7599	0120261036	2/18/2026	ADMIN CITE SRVCS - JAN	219.50	18,794.40

Sub total for EFT GENERAL ACCOUNT US BANK: 139,021.53

Bank : qusbnk GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
140828	3/6/2026	adt02	ADT SECURITY SERVICES	1196748707	2/13/2026	ALARM 1700 COAST MAR/MAY	37.26	37.26
		Voucher: 140828						
140829	3/6/2026	aec02	AECOM TECHNICAL SERVIC	02262026	2/26/2026	CITATION REFUND	2.00	2.00
		Voucher: 140829						
140830	3/6/2026	sbc03	AT&T	9391054486	2/20/2026	TELEPHONE FEB	187.00	
		Voucher: 140830		9391026230	2/20/2026	TELEPHONE FEB	63.30	
				9391031506	2/20/2026	TELEPHONE FEB	62.12	
				9391026231	2/20/2026	TELEPHONE FEB	62.12	
				9391026228	2/20/2026	TELEPHONE FEB	31.84	406.38
140831	3/6/2026	ben19	BENAVIDEZ, YESENIA	02262026	2/26/2026	CITATION REFUND	109.00	109.00
		Voucher: 140831						
140832	3/6/2026	bon01	BONNELL, JESSIA	02262026	2/26/2026	CITATION REFUND	109.00	109.00
		Voucher: 140832						
140833	3/6/2026	coa10	COASTAL LIVESCAN SERVIC	43633	2/28/2026	LIVESCAN SRVC FEB	325.00	325.00
		Voucher: 140833						
140834	3/6/2026	key04	KEYSER MARSTON ASSOCI	0040492	2/10/2026	HOUSING FEE STUDY	2,083.75	2,083.75
		Voucher: 140834						
140835	3/6/2026	kra10	KRATZ TRUCK AND TIRE - M	41407	2/13/2026	FIRE ENGINE MAINT	187.50	187.50
		Voucher: 140835						
140836	3/6/2026	lez02	LEZAMA, GEORGE LARA	02262026	2/26/2026	CITATION REFUND	105.00	105.00
		Voucher: 140836						
140837	3/6/2026	mck06	MCKEE, MILES	02262026	2/26/2026	CITATION REFUND	109.00	109.00
		Voucher: 140837						
140838	3/6/2026	con17	OCCUPATIONAL HEALTH CT	89947406	2/18/2026	EMPLOYEE TESTING FEB	428.00	
		Voucher: 140838		89865650	2/11/2026	EMPLOYEE TESTING FEB	214.00	642.00
140839	3/6/2026	fir12	PAUL ROTTENBERG, DBA FI	2026-427	2/16/2026	FIRE STATS PROG FEB	125.00	125.00
		Voucher: 140839						
140840	3/6/2026	por10	PORTABLE STORAGE CORP	171534	2/20/2026	STORAGE CS MAR	176.00	176.00
		Voucher: 140840						
140841	3/6/2026	pro24	PROGRESSIVE TECHNOLOC	594918	3/1/2026	ALARM MONITORING LFGRD AF	162.00	
		Voucher: 140841		594917	3/1/2026	ALARM MONITORING LFGRD TW	162.00	
				594916	3/1/2026	ALARM MONITORING PHCC APR	162.00	486.00
140842	3/6/2026	rob17	ROBBINS, DESTINY	02262026	2/26/2026	CITATION REFUND	109.00	109.00
		Voucher: 140842						

Bank : qusbnk GENERAL ACCOUNT US BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
140843	3/6/2026	sdg02	SAN DIEGO GAS & ELECTRI	0069 0908 1676 1	12/5/2025	UTILITIES NOV	397.22
	Voucher:	140843		0069 0908 1676 1	2/5/2026	UTILITIES JAN	337.95
				0069 0908 1676 1	1/7/2026	UTILITIES DEC	327.89
				0092 4576 5583 8	2/12/2026	UTILITIES JAN	177.50
140844	3/6/2026	san112	SAN DIEGO HUMANE SOCIE	MAR-26	3/1/2026	ANIMAL SRVCS MAR	4,388.00
	Voucher:	140844					1,240.56
140845	3/6/2026	sig07	SIGTRONICS CORPORATION	157812	1/14/2026	NEW ENGINE EQUIP	2,096.46
	Voucher:	140845					2,096.46
140846	3/6/2026	sta09	SWRCB, ATTN: AFRS	WD-0311661	11/19/2025	SCOUP PERMIT	1,405.00
	Voucher:	140846					1,405.00
140847	3/6/2026	ter01	TERMINIX INT CO LTD, PART	469073657	2/18/2026	PEST CONTROL FIRE - FEB	85.86
	Voucher:	140847					85.86
140848	3/6/2026	ver03	VERIZON WIRELESS	570653198-00008	2/18/2026	TELEPHONE FEB	354.25
	Voucher:	140848		872374736-00004	2/18/2026	TELEPHONE FEB	226.05
				570653198-00006	2/18/2026	TELEPHONE FEB	186.16
				570653198-00009	2/18/2026	TELEPHONE FEB	60.64
				570653198-00007	2/18/2026	TELEPHONE FEB	38.01
140849	3/6/2026	wax02	WAXIE'S ENTERPRISES, LLC	83806769	3/2/2026	JANITORIAL SUPPLIES	518.87
	Voucher:	140849					518.87
140850	3/6/2026	wes62	WEST MARINE PRODUCTS,	2914531	3/27/2025	BUOY MARKING CS	674.21
	Voucher:	140850					674.21
Sub total for GENERAL ACCOUNT US BANK:							16,285.96

37 checks in this report.

Grand Total All Checks: 155,307.49



Bank : qusbnk GENERAL ACCOUNT US BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
4210	3/6/2026	irs01	IRS, UNITED STATES TREAS	Ben183897	3/6/2026	FEDERAL TAX: PAYMENT	45,801.99	45,801.99
	Voucher:	4210						
4211	3/6/2026	per01	PERS	Ben183899	3/6/2026	PERS CONTRIBUTIONS: PAYMEN	58,103.55	58,103.55
	Voucher:	4211						
4212	3/6/2026	per02	PERS 457	Ben183901	3/6/2026	CALPERS 457 DEFERRED COMF	2,738.26	2,738.26
	Voucher:	4212						
4213	3/6/2026	edd01	EMPLOYMENT DEVELOPME	Ben183903	3/6/2026	STATE TAX: PAYMENT	13,346.16	13,346.16
	Voucher:	4213						
Sub total for GENERAL ACCOUNT US BANK:							119,989.96	

Bank : eusbnk EFT GENERAL ACCOUNT US BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
7600	3/6/2026	mis07	107413 STATE ST BANK & TF Ben183893	3/6/2026	401A PLAN: PAYMENT	555.16	555.16
		Voucher:	7600				
7601	3/6/2026	mis08	303845 STATE ST BANK & TF Ben183885	3/6/2026	MISSION SQUARE 457B: PAYMEI	16,546.40	16,546.40
		Voucher:	7601				
7602	3/6/2026	mis09	803808 STATE ST BANK & TF Ben183895	3/6/2026	RETIREMENT HEALTH SAVINGS	748.81	748.81
		Voucher:	7602				
7603	3/6/2026	uni21	DEL MAR CITY EMPLOYEES Ben183887	3/6/2026	DMCEA DUES: PAYMENT	286.00	286.00
		Voucher:	7603				
7604	3/6/2026	nat15	NATIONAL BENEFIT SERVICE Ben183891	3/6/2026	SEC. 125 FLEXIBLE SAVINGS AC	1,856.19	1,856.19
		Voucher:	7604				
7605	3/6/2026	par21	U.S. BANK PARS FFC 674602 Ben183889	3/6/2026	PUBLIC AGENCY RETIREMENT S	1,766.61	1,766.61
		Voucher:	7605				
Sub total for EFT GENERAL ACCOUNT US BANK:							21,759.17

10 checks in this report.

Grand Total All Checks: 141,749.13





City of Del Mar Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Ashlea Houston, Management Analyst
Via Ashley Jones, City Manager

DATE: March 17, 2026

SUBJECT: Approval of a Donation and Grant Acceptance Policy

REQUESTED ACTION/RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution (Attachment A) approving a Donation and Grant Acceptance Policy (Exhibit A to Attachment A) and authorize the City Manager to make administrative updates to the Policy as may be occasionally needed.

BACKGROUND:

The City receives and applies for over ten donations and grants annually from both private and public sources to support capital improvement projects, equipment purchases, beautification efforts, and other City Council priorities and operational needs. A grant is a financial or in-kind award typically received through a formal application process for a specific public purpose and subject to defined terms, conditions, and reporting requirements. A donation is a gift of funds or goods provided to the City by a private donor or organization, generally without the compliance and reporting obligations imposed by a granting agency.

Currently, the City does not have a policy governing the acceptance of donations or grants. While the City's Purchasing Code authorizes the City Manager to approve purchases up to \$60,000 (DMMC Section 7.04.050), all donations and grants, regardless of amount or purpose, require City Council approval. To streamline the process and reduce administrative burden, staff propose establishing an approval threshold consistent with the Purchasing Policy that would authorize the City Manager to approve the application for, acceptance, and use of donations or grants of \$60,000 or less, provided certain criteria are met. Staff researched related policies from comparable jurisdictions, including the cities of Coronado, Cupertino, and Chino Hills, to inform the proposed policy included as Exhibit A to Attachment A.

DISCUSSION/ANALYSIS:

The proposed Donation and Grant Acceptance Policy establishes procedures for City departments to follow when identifying, applying for, accepting, and administering donations and grants. The policy clarifies that no City employee may apply for or accept

City Council Action:

funding without prior authorization from the City Manager, and in some cases, the City Council.

Under the policy, the City Manager would be authorized to approve donations or grants valued at \$60,000 or less, provided that the funding supports City Council priorities and/or operational, capital, or special projects, and does not require governing body approval by the granting agency. If all required criteria are met, the City Manager would approve the item administratively and notify the City Council of the funding award at the next regular Council meeting.

City Council approval would continue to be required in cases where a grant or donation exceeds \$60,000, does not align with established Council priorities or operational purposes, or when such approval is required by the granting agency. The proposed criteria preserves Council oversight for high-value or policy-level funding decisions while allowing streamlined approval for the acceptance of routine or smaller awards.

Existing administrative practices, including providing an acknowledgment letter to donors for tax documentation purposes and to thank them for their generosity, are also formalized in the proposed policy. Programs governed by separate, Council-adopted policies, such as the Public Furniture Donation Program, will continue to operate under their respective policies.

FISCAL IMPACT:

There is no immediate fiscal impact or action to be taken by the City Council related to this agenda item.

ENVIRONMENTAL IMPACT:

The proposed City Council action does not constitute a “project” under the definition set forth in California Environmental Quality Act (CEQA) Guidelines Section 15378 because it will not have a potential to result in a direct or indirect physical change in the environment and is, therefore, not subject to CEQA. No further action under CEQA is required.

NEXUS TO CITY COUNCIL GOALS AND PRIORITIES:

This is an operational item and is not included in the City Council’s list of Goals & Priorities.

ATTACHMENTS:

Attachment A – Resolution Approving a Donation and Grant Acceptance Policy
Exhibit A to Attachment A – Donation and Grant Acceptance Policy

RESOLUTION NO. 2026-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR, CALIFORNIA APPROVING A DONATION AND GRANT ACCEPTANCE POLICY

WHEREAS, donations and grants received by the City promote the efficient use of City funds and enhance the quality, enjoyment, and availability of City services and amenities for the community; and

WHEREAS, Section 7.04.050 of the Del Mar Municipal Code authorizes the City Manager to approve purchases up to \$60,000; and

WHEREAS, donations and grants are not governed by the City's purchasing code and therefore require approval by the City Council at a scheduled meeting, which may delay acceptance and implementation; and

WHEREAS, the City Council desires to formalize the donation and grant acceptance process and authorize the City Manager to approve donations or grants up to \$60,000, provided they meet the criteria outlined in the Policy; and

WHEREAS, the proposed Policy is consistent with the best practices of other municipalities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Mar, California, that:

1. The above recitals are true and correct.
2. The City Council hereby adopts the Donation and Grant Acceptance Policy included as Exhibit "A" to this Resolution.
3. The City Manager is authorized to make administrative updates to the Policy as may be needed from time to time to ensure operational efficiency of the Policy.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Del Mar, California, at the Regular Meeting held this 17th day of March 2026.

Tracy Martinez, Mayor
City of Del Mar

APPROVED AS TO FORM:

Christina Cameron, City Attorney
City of Del Mar

ATTEST AND CERTIFICATION:

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO
CITY OF DEL MAR

I, SARAH KRIETOR, Administrative Services Manager/City Clerk of the City of Del Mar, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of Resolution No. 2026-XX, adopted by the City Council of the City of Del Mar, California, at a Regular Meeting held the 17th day of March 2026, by the following vote:

AYES:

NOES:

RECUSE:

ABSENT:

ABSTAIN:

Sarah Krietor, Administrative Services
Manager/City Clerk
City of Del Mar

City of Del Mar
Administrative Policies and Procedures

XXX	Donation and Grant Acceptance Policy	DATE REVISED:	X/XX/2026
		APPROVED BY:	
		PAGES:	1 OF 2

I. PURPOSE

This Donation and Grant Acceptance Policy (Policy) provides a general procedure for all City departments on the acceptance, acknowledgement, and use of donations and grants received by the City from members of the public or outside agencies. This policy outlines circumstances where administrative approval by the City Manager is permitted, and where City Council approval is required to apply for or receive such funds.

Exceptions to this policy are City programs with their own policy or guidelines (e.g. Public Furniture Donation Program).

II. OVERVIEW

No City employee is authorized to identify or request items for donation, apply for a grant, or accept a donation or grant awarded to the City without authorization from the City Manager, and in some cases also the City Council.

Staff shall complete the Donation and Grant Request/Acceptance Approval Form and route for City Manager approval prior to the request, application, acceptance, or use of any donation or grant.

III. CITY MANAGER APPROVAL

Staff may receive City Manager approval to request, apply for, accept, and use donation or grant funds if all the following apply:

1. The estimated value of the donation or grant is \$60,000.00 or less; and
2. The donation or grant will be used for City Council priorities, operational purposes, or capital and special projects; and
3. The granting agency does not require governing body approval to apply for or accept the grant funds.

If City Manager approval is permitted, an agenda report is not required. The City Manager will report on the acceptance of the donation or grant at the City Council meeting following receipt of the award.

IV. CITY COUNCIL APPROVAL

Staff shall receive City Council approval to apply for, accept, and use donation or grant funds if any of the following apply:

1. The estimated value of the donation or grant is \$60,000.01 or more.
2. The donation or grant does not align with City Council priorities, is not operational in nature, and/or does not support capital or special projects.
3. The granting agency requires governing body approval.

If City Council approval is required, staff shall prepare an agenda report(s) as follows:

- **Donations:** Staff shall prepare an agenda report requesting City Council authorization to request, accept and use the proposed donation for its specified purpose.

City of Del Mar
Administrative Policies and Procedures

XXX	Donation and Grant Acceptance Policy	DATE REVISED:	X/XX/2026
		APPROVED BY:	
		PAGES:	2 OF 2

- **Grants:** Staff shall prepare an agenda report requesting City Council authorization to apply for, accept, and use the identified grant funds for their specified purpose, unless the granting agency requires otherwise. Staff shall defer to the granting agency regarding whether an additional agenda report or a City Council resolution is required.

V. NON-MONETARY DONATIONS

Staff shall provide the Finance Division with the fair market value of any non-monetary donations received. Staff may request an invoice from the donor showing the actual cost of the item. If an invoice is not available, staff may request an estimated value from the donor, which will be reviewed by the Finance Department.

VI. DONATION ACKNOWLEDGEMENT

All donations received by the City shall be acknowledged with an email or formal thank-you letter to the donor, with the exception of anonymous donations. In addition to acknowledging the gift, this letter also serves as confirmation and documentation to the donor for tax purposes. A government entity is covered under California Code Section 170 (c)(1) and contributions to a government entity are tax deductible if made for public purposes (as opposed to a purpose that only benefited the contributor). The letter should include the donor's name and address, the date of donation, and the dollar amount, or value of the donation/description (for non-monetary donations).



City of Del Mar Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Amanda Lee, Principal Planner
Karen Brindley, Planning and Community Development Director
Via Ashley Jones, City Manager

DATE: March 17, 2026

SUBJECT: Informational Summary of Draft Initial Study/Mitigated Negative Declaration for the San Dieguito Lagoon Levee, Habitat Enhancement, and Trail Project

REQUESTED ACTION/RECOMMENDATION:

Staff recommends the City Council receive this informational report summarizing the findings of the Draft Initial Study/Mitigated Negative Declaration (Draft IS/MND) environmental document prepared by the City's consultant (Dudek) for the San Dieguito Lagoon Levee, Habitat Enhancement, and Trail Project (San Dieguito Lagoon Shoreline Project) with the City serving as lead agency in compliance with the California Environmental Quality Act (CEQA).

BACKGROUND:

The San Dieguito Lagoon Shoreline Project and implementation of State Parks grant funding is a capital improvement/special project included on the City Council work plan for Fiscal Years 2025-2026 and 2026-2027. The project is being implemented in partnership with the San Dieguito River Park Joint Powers Authority (JPA) to efficiently utilize public funds allocated by State Parks to the respective agencies for improvements along the San Dieguito Lagoon. This includes the JPA Grant from State Parks for \$1.3 million (July 1, 2023 to June 30, 2027) and the City's Grant from State Parks for \$500,000 (October 28, 2024 to February 1, 2027).

On June 3, 2024, a 10% preliminary conceptual project design was presented to the City Council after preparation utilizing consultant help and 2023 federal Community Project Funding (\$70,000). This initial preliminary concept was utilized to acquire the State Parks grant funding referenced above. Project work was resumed in October 2024, upon issuance of State Park grant funds and is currently in the environmental document review stage. The proposed 30% project design analyzed in the Draft IS/MND, includes trail improvements to meet the needs of the JPA and shoreline protection improvements along the San Dieguito Lagoon consistent with the priorities identified in the 2018 City of Del Mar Sea Level Rise Adaptation Plan (e.g., construction of living levee vegetated berms and relocation of public facilities away from flood hazards).

City Council Action:

DISCUSSION/ANALYSIS:

The proposed project was designed to implement nature-based adaptation strategies and is intended to minimize the risk of future river flooding along both sides of the San Dieguito Lagoon between the San Dieguito Railroad Trestle (North County Transit District bridge) and the Jimmy Durante Boulevard bridge. The project generally includes:

- Flood protection improvements that achieve FEMA’s “no-rise” standard, including living levee vegetated berms and shoreline treatments with some rip rap replacement;
- Native vegetation restoration and ecological enhancements that provide space for habitat transition in response to changing climatic conditions; and
- Improved public trail access and recreational amenities along both sides of the river.

The project location consists of three distinct subareas within Floodway and Floodplain areas along the shoreline of the San Dieguito Lagoon, as described below:

North Riverbank: Includes proposed improvements within a 100-foot-wide easement imposed by the California Coastal Commission adjacent to the San Dieguito River on California 22nd District Agricultural Association property (Fairgrounds).

The improvements include a levee berm approximately 50-foot wide and 1,500 feet long that slopes up and away from the river to provide flood protection, ecological enhancements, and public access. On top of the berm would be a new 15-foot-wide pedestrian trail that will provide a westerly trail connection between the Fairgrounds and the Coast to Crest Trail east of Jimmy Durante Boulevard. The Fairgrounds property is highly susceptible to flooding due to its existing low elevation. The proposed improvements provide flood protection in a manner that meets the project objective to achieve FEMA’s “no-rise” standard. Anticipated construction timing is approximately eight months.

Southeast Riverbank: Includes proposed improvements on City-owned property approximately 1,030 feet in length, currently developed with the City’s Public Works facility and a segment of the existing Del Mar Riverpath trail between Jimmy Durante Boulevard and the railroad bridge. A portion of the existing public trail would be elevated in place to a width of 10 feet on top of a new 40-foot-wide berm and connecting floodwall to provide continuous flood protection.

This would create a larger public picnic area after removal of the existing Public Works facility from its current non-conforming location in the Floodway and replacement with a new Public Works office structure outside of the Floodway boundary. The existing cement water main would also be removed and replaced with a new water main. The proposed improvements provide flood protection in a manner to achieve FEMA’s “no-rise” standard. Anticipated construction timing is approximately 11 months.

Southwest Riverbank: This area contains a variety of existing constraints, including a NCTD easement that provides vehicular access for railroad trestle maintenance. This narrow improvement area includes the westerly segment of the existing Del Mar Riverpath trail that is located south of the San Dieguito River, west of the railroad bridge, and is adjacent to the Beach Colony Apartments (private property).

Existing pedestrian and vehicular access would be maintained. A combination of potential drainage and habitat improvements are being considered, including: 1) a floodwall adjacent to the Beach Colony Apartment parking lot; 2) a connecting berm through the wall; 3) a passive tide gate drainage improvement to prevent the backup of floodwater behind the floodwall; and 4) the replacement of a small concrete and non-native vegetation area with upland transitional habitat vegetation.

If pursued, construction is anticipated to occur concurrently with the Southeast Riverbank improvements during an approximately 11-month timeframe.

Summary of Draft Initial Study/MND Findings

A Draft IS/MND has been prepared in accordance with CEQA and will be available for public review and comment from March 18 through April 17, 2026, via the link below:

<https://www.delmar.ca.us/Archive.aspx?AMID=57>

Following is a summary of the key findings of the Draft IS/MND:

Biological Resources – The project is in an environmentally sensitive location with biological resources associated with the San Dieguito River/Lagoon. A Biological Technical Report was prepared by Dudek to document existing biological resources.

The project is expected to improve wetland function and habitat restoration and was designed to avoid and minimize impacts to sensitive biological resources and wetlands, including four special-status plant species (San Diego marsh-elder, California seablite, estuary seablite, and woolly seablite) and three primary special-status wildlife species (osprey, double-breasted cormorant, and wandering skipper), as well as additional sensitive resources with moderate or high potential to occur (i.e., Southern California legless lizard, orange-throated whiptail, San Diego desert woodrat, and Crotch's bumble bee).

Vegetation communities that support these special-status plant species and special-status wildlife species are considered Environmentally Sensitive Habitat Area (ESHA) and are protected by the City's certified Local Coastal Program. Implementation of the following mitigation measures would reduce potential impacts to a less-than-significant level:

- 1) Require on-site habitat restoration. This involves planting replacement species at a 1:1 re-establishment ratio within in-kind habitat areas (North and Southeast riverbanks) for disturbance to special-status plants. It also requires on-site compensatory mitigation for impacts to aquatic resources. Preparation of a Wetlands

Habitat Mitigation and Monitoring Plan (HMMP) and a 5-year maintenance and monitoring and reporting effort would also be required to facilitate implementation of all required habitat restoration for the project.

- 2) Require focused pre-construction botanical surveys prior to initiation of construction activities to identify and quantify the populations of special-status plants that are present in the project area. Any observed individuals or populations shall be flagged for salvage and replanting for on-site habitat restoration to the greatest extent feasible.
- 3) Require pre-construction special-status wildlife surveys prior to initiation of construction activities to identify special-status wildlife present in the project area. If present, the qualified biologist shall safely relocate the species outside the area of project disturbance. If the species cannot be moved, an avoidance buffer around the species shall be flagged. Construction shall not commence inside the avoidance buffer until the species has left the area of project disturbance.
- 4) Identify all project requirements to avoid impacts to Crotch's bumble on the construction plans and require a qualified biologist to conduct a pre-construction survey prior to initiation of construction activities to implement requirements for protection of the Crotches bumble bee species. This includes consideration of the colony active period between April 1 through August 31, among other requirements.
- 5) Identify all project requirements to avoid impacts to osprey on the construction plans and require a qualified biologist to conduct a pre-construction survey to verify compliance with osprey protection requirements such as consideration of the breeding season (February 1 through September 15) and compliance with a 500-foot avoidance buffer of osprey nests until the nest has fledged.
- 6) For noise reduction, construction activities that are excessively noisy (e.g., clearing, grading, or grubbing) adjacent to breeding/nesting areas shall be required to incorporate noise reduction measures or curtail such activities during the breeding/nesting season of sensitive bird species. Measures shall also address things such as truck or other engine-powered construction equipment and vehicles, minimization of vehicle exhaust and backup beeper and horn noise, and prohibition of personal noise generating equipment.
- 7) The project is anticipated to result in a net increase in functions and values within and adjacent to the San Dieguito River. The project will be required to conduct in-water marine surveys to assess potential project impacts to eelgrass within the Impact Area footprints to map eelgrass beds and compile an aquatic species list. Prior to initiation of construction activities, permits/approvals would be required from resource agencies including United States Army Corps of Engineers (USACE), Regional Water Quality Control Board (RWQCB), California Department of Fish and Wildlife (CDFW), and California Coastal Commission (CCC), and potentially a State Lands Commission

(SLC) lease agreement. Any temporary impacts to wetlands and riparian vegetation would be restored in place at a ratio of 1:1 with additional on-site mitigation at a 3:1 ratio in accordance with a project-specific Wetlands Mitigation and Monitoring Plan.

Cultural Resources and Tribal Cultural Resources – The City conducted tribal consultation as required by State law and documented this process in the Draft IS/MND. Letters were mailed to Native American tribes offering consultation. Local tribes did not request consultation but indicated interest in reviewing the project’s environmental document. Additional notices will be sent to interested tribes for future processing steps related to processing of the MND.

A Cultural Resources Assessment Report was prepared by Dudek to document existing records and resources. An intensive pedestrian survey was conducted by Dudek’s archaeologist with participation from a Kumeyaay Native American Monitor and no significant archaeological cultural resources, sacred lands, or Native American cultural resources were identified. However, important cultural resources (i.e., habitation sites, seasonal habitation campsites, artifact scatters, marine shell scatters, and isolated artifacts recorded in prior reports) have been identified in the surrounding vicinity as disclosed in the Confidential Cultural Resources record on file. In addition, potential effects to six historic-age structures were considered including the City’s Public Works office and five buildings on Fairgrounds property including Bing Crosby Hall, an Exhibit Hall, two Maintenance Buildings, and one Warehouse. The report concludes that no known historic structure, cultural resources, or tribal cultural resources would be affected by the project.

The project would involve demolition of the existing Public Works office structure (approximately 80 years old), which is not historically significant, and replacement with a new structure outside of the Floodway. Implementation of the following mitigation measure would reduce potential impacts to a less-than-significant level:

- 1) Implement an archaeological monitoring program, including participation by qualified archaeologists and Kumeyaay Native American monitors, to ensure any discovered resources are appropriately managed.

Noise – The potential effects of construction noise and operational noise on sensitive receptors (i.e., residences in the north beach neighborhood adjacent to the Southwest Riverbank) were evaluated. The Project would include management and control measures to avoid excessive ground vibration during construction activities. In certain circumstances (i.e., tide, weather events, critical construction stage completion) construction activities may occur outside standard construction hours identified in Del Mar Municipal Code Chapter 9.20 (Noise Regulations). Therefore, preparation of a Construction Noise Management Plan would be required to implement best management practices to reduce potential construction noise impacts (i.e., contractor notice to nearby residents).

Implementation of the following mitigation measures would reduce potential impacts to a less-than-significant level:

- 1) Require construction work to not exceed a one-hour average sound level of 75 A-weighted decibels at any noise-sensitive land use (residential), which may include use of sound control devices, limitations on equipment, or temporary noise barriers between the construction site and sensitive receptors.
- 2) Require construction equipment to be properly outfitted and maintained with manufacturer-recommended noise reduction devices.
- 3) Ensure stationary construction source noises (i.e., generators or pumps) are located at least 100 feet from sensitive receptors.
- 4) Locate construction staging areas as far from noise-sensitive land uses as feasible.
- 5) Notify residents nearby at least 48 hours in advance of construction activities planned to occur outside of the accepted hours and limit such occurrences.
- 6) Use silent pile driver or vibrator equipment, and do not use impact hammer equipment.

The remaining environmental factors analyzed in accordance with CEQA were determined to be less-than-significant (or no impact), including: Aesthetics, Agriculture and Forestry Resources; Air Quality; Energy; Geology and Soils; Greenhouse Gas Emissions; Hazards and Hazardous Materials; Hydrology and Water Quality; Land Use and Planning; Mineral Resources; Population and Housing; Public Services; Recreation; Transportation; Utilities and Service Systems; and Wildfire.

The Draft IS/MND identifies a potential for construction overlap with other projects (i.e., Camino del Mar Bridge Replacement project). However, the proposed project and the other projects in the vicinity include similar mitigation measures and compliance requirements that will ensure there is no cumulative impact.

Public comments on the Draft IS/MND must be submitted in writing by the close of the public review period on April 17, 2026, to Amanda Lee, Principal Planner via email to LeveeTrailCIP@delmar.ca.us or via mail to 1050 Camino del Mar, Del Mar, CA 92014.

Next Steps

City staff will respond to all submitted comments within the Final IS/MND and continue to coordinate with project partners and key stakeholders. The City and JPA will continue to work with the California 22nd District Agricultural Association (District), North County Transit District, and SANDAG as key stakeholders that own property and/or are proponents of projects in process in the area, including the District's 2050 Master Plan and NCTD/SANDAG rail-related

projects for which timing is uncertain at this time. The City and consultant team will also continue coordination with California Coastal Commission and State Lands Commission staff.

The Final IS/MND will be presented to the Planning Commission at a noticed public hearing for review and recommendation to the City Council. The City Council will consider adoption of the Final IS/MND at a future noticed public hearing anticipated to occur June 2026. The State Parks grant agreements identify a project goal to obtain resource agency approvals so the project to be construction ready in 2027. The Draft IS/MND anticipates the project construction phase can be completed in approximately 12-18 months, depending on whether the work is phased or done concurrently. Timing for the project may be adjusted to complete the resource agency approval process and account for other projects in the San Dieguito Lagoon area that are simultaneously in process, including the Fairgrounds Master Site Planning process, various SANDAG rail-related projects, and the City's Camino del Mar Bridge Replacement project.

FISCAL IMPACT:

There is no fiscal impact or action required by the City Council for this agenda item. The Council will consider appropriation of funding at a future date. In addition to State Parks grant funding currently allocated to the project, the City submitted funding requests totaling \$5.5 million to support construction of the project. In February 2026, staff submitted a request for \$2.5 million to the California Ocean Protection Council SB 1 Sea Level Rise Adaptation Grant Program, and a request in March 2026 for \$3 million in federal Community Project Funding.

ENVIRONMENTAL IMPACT:

The requested action to receive an informational report is not a project and is exempt from environmental review. A draft IS/MND has been prepared for the project in accordance with the California Environmental Quality Act (CEQA). The City is the lead agency for the project for CEQA compliance and as such is responsible for environmental review, consultation, and other actions required per state law as reflected in the draft MND. The City anticipates processing of federal environmental review in accordance with the National Environmental Policy Act (NEPA) will occur concurrently with USACE permit review process for the project.

HOUSING IMPACT:

There is no impact to housing for this agenda item.

NEXUS TO CITY COUNCIL GOALS AND PRIORITIES:

Implementation of the project is a Tier 2 City Council priority work plan item for Fiscal Years 2025-2026 and 2026-2027.



City of Del Mar Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Nestor Machado, Associate Management Analyst
Karen Brindley, Planning and Community Development Director
Via Ashley Jones, City Manager

DATE: March 17, 2026

SUBJECT: Initial Consideration of an Appeal of Encroachment Permit (EP) 25-049

EP Appellant and Applicant: Paul Rael
Appellant's Address: 1612 Stratford Way (APN: 299-280-47-00)

REQUESTED ACTION/RECOMMENDATION:

Staff recommends that the City Council uphold the denial of Encroachment Permit EP25-049 (Attachment A) and decline to set the appeal for a de novo hearing.

BACKGROUND:

Stratford Way is a narrow-improved street within the hillside community. The improved road width along the project frontage at 1612 Stratford Way is approximately 16 feet wide, with an unauthorized decomposed granite shoulder installed in the public right-of-way that is approximately 8 feet wide. However, because the north side of Stratford Way adjacent to the property does not restrict parking, the actual road width can be reduced to as little as 8 feet when vehicles are parked on the street.

West of the subject property, street parking is prohibited due to the narrow width and curvature of the street as it loops north and turns into Luneta Drive.

Prior to the redevelopment of the subject site in 2020, the property contained a single-family residence with landscaping extending to the edge of pavement, with the driveway access located where the decomposed granite currently exists.

In 2021, Mr. Rael (Applicant) applied for an Encroachment Permit (EP) EP21-066 to install 3-foot by 6-foot concrete pavers over the existing decomposed granite within the public right-of-way, which was denied because it was found to be inconsistent with Del Mar Municipal Code (DMMC) Section 23.28.040 – Prohibited Encroachments and Section 23.282070 – Findings for Approval.

City Council Action:

On October 3, 2024, Code Enforcement Case CE24-170 was opened after the City received a complaint regarding newly placed gravel along the frontage of 1612 Stratford Way.

Staff determined that the Applicant had not received authorization to install the loose gravel as shown in Attachment B and therefore required its removal. The Applicant was advised to contact the City to obtain an encroachment permit for any improvements in the public right-of-way.

It appears that the Applicant subsequently removed the loose gravel and installed decomposed granite material within the right-of-way without authorization.

On January 8, 2025, the Applicant applied for a Long-term, Minor Encroachment Permit (EP25-006) proposing:

- A new concrete walkway,
- A six-inch concrete curb adjacent to the property fence line,
- Grasscrete (concrete squares with grass between them), and
- Decomposed granite (DG) improvements within the public right-of-way.

The proposal would improve approximately 8 feet of the public right-of-way along the northern property frontage.

The Applicant indicated the proposed improvements would provide a more durable surface than the existing unauthorized DG. This portion of the right-of-way is primarily used for parking due to the narrow width of Stratford Way.

On February 25, 2025, the City denied EP25-006 because the proposed encroachments would create the appearance that the area within the right-of-way is reserved for private use, which is prohibited by DMMC Section 23.28.080(B)(3).

In addition, staff could not make two of the six findings for approval under DMMC Section 23.28.070(C.1-6), specifically:

- Finding 2 – The proposed encroachments would not unreasonably interfere with the intended use of the City right-of-way; and
- Finding 5 – The proposed encroachments would not be detrimental to the interests of the general public.

Staff advised the Applicant that, due to the narrow width of Stratford Way, asphalt would be the only material likely to be supported for improvements within the right-of-way

because it would functionally widen the street, which is important due to the existing narrow street width.

On April 24, 2025, the Applicant submitted another Long-term, Minor Encroachment Permit (EP25-049) proposing:

- A mountable concrete curb between the roadway and DG shoulder,
- A 6-inch concrete curb adjacent to the property fence line,
- Relocation of walkway pavers, and
- Asphalt grasscrete within the DG shoulder (as shown Attachment C).

This proposal was substantially similar to EP25-006, with the addition of the mountable curb and the asphalt grasscrete material.

On January 5, 2026, the City denied EP25-049 after staff again determined that the proposed encroachments are inconsistent with DMMC Section 23.28.040(B)(3), which prohibits encroachments that create the impression that public right-of-way is reserved for private use. Furthermore, staff again could not make Findings 2 and 5 related to interference with the intended use of City right-of-way and potential detriment to the interests of the general public.

The proposed encroachments would modify the existing DG shoulder in a manner that could convey that the area is reserved for private use, potentially discouraging public parking.

A visual timeline is included as Attachment D showing the condition of the property dating back to its redevelopment in 2020.

APPEAL/STAFF RESPONSES:

On January 20, 2026, the Appellant (Paul Rael) filed an appeal with the City Clerk of the denial of EP25-049 (Attachment E). Below are the Appellant's reasons for appeal (shown in bold text) with staff's responses (shown in italics):

Appellant Point 1: The design has been revised with additional technical information for consideration. The Appellant and his representatives revised the proposed encroachments with additional information after EP25-049 was denied that staff did not have the benefit of considering prior to denial. The Appellant indicates that the additional information, provided after the denial was issued, depicts how the existing number of informal parking spaces will be the same before and after the improvements and demonstrates how the design allows for public on-street parking. Furthermore, the revised plan provides a 5-foot safety buffer to allow pedestrians a refuge off the paved surface when vehicular traffic passes. In addition, curb and gutter drainage improvements would be built to City standards.

Staff Response: *The City's practice is to review and make a determination on submitted proposals based on the information provided by the Applicant. Typically, staff will work with applicants to come up with an acceptable solution, however, after the denial of EP25-006 and throughout the review process of EP25-049, staff indicated that an acceptable solution would be to propose asphalt within the shoulder in the ROW. Throughout a multi-year process, the City considered multiple types of materials proposed by the Applicant and consistently conveyed that the frontage should be improved with asphalt, based on the street design width and the required DMMC findings. This process resulted in two Encroachment Permit denials. The proposed material, asphalt "grasscrete," would consist of asphalt squares with gravel in between (rather than grass, as the name infers). The City Manager's decision is final unless appealed. An applicant would need to submit a new application and go through the review process for any new proposals.*

Appellant Point 2: **The Appellant seeks to improve the parking shoulder section of public right-of-way between the Appellant's property line and Stratford Way paved roadway.** According to the Appellant, this area is comprised of dirt that washes away during rain events and is wide enough to be used as a parking shoulder by neighbors on Stratford Way, an area where on-street parking is limited. The parking shoulder area appears unfinished, and the Appellant proposes to beautify the area at his expense for the benefit of the City.

Mr. Rael is proposing this improvement with a grasscrete base covered in charcoal gray decomposed granite to provide (and continue) the informal on-street parking. The color of the grasscrete and DG will closely match the color of the roadway asphalt, giving the appearance that the parking shoulder is an extension of the street. In addition, the grasscrete and DG solution is permeable which would allow stormwater to percolate into the soil. Moreover, the proposed curb and gutter improvements along the property frontage will match the existing curb-and-gutter design located immediately west of the property. No loss of parking is anticipated, and the parking shoulder can accommodate up to three (3) vehicles, and the proposal maintains the same areas for informal parking. The concrete paver walkway proposed at the entry provides an entry path to the residence but still allows vehicles to drive over it to park.

Granting the approval of the EP would not convey that the encroached upon area is owned or reserved for private use as an existing fence and landscaping along the property line clearly delineates private property from public right-of-way. The proposed materials and colors provide an informal parking shoulder that do not match the private improvements of the home therefore, not creating an impression that the parking shoulder is or will be used for private property use.

Staff Response: *Del Mar has many narrow streets; therefore, when development is proposed including use of the City right-of-way, each site is evaluated carefully for appropriate frontage improvements. This section of Stratford Way has approximately 16 feet of paved roadway that should the City need to widen the street in the future, the*

proposed encroachments would be a limiting factor. Since parking is available on the north side of Stratford Way along the frontage of the property, there is only approximately 8 feet of improved traversable asphalt road width for vehicles if there is a vehicle parked on the street. Emergency vehicle apparatus may be unable to navigate through the area due to the narrow width of the road as shown in Attachment C. Moreover, the City has concerns about potential runoff over time from loose gravel associated with the asphalt grasscrete/DG solution. With vehicles constantly parking over this material, the material may loosen and erode on the street during rain events.

While the concrete pavers for the entryway provide a hardscaped surface that vehicles can drive over, they may give the impression that the area is private property and could reduce available parking space. In addition, the proposed materials incorporate a design element that differs from a clear delineation of public right-of-way (e.g. asphalt) to private property. While the existing fence on the property line may provide a delineation, the fence also acts as a safety barrier between the public traversable space and the grade drop-off on the Appellant's property as the property itself sits at a lower elevation than the street.

Appeal Point 3: The Del Mar Community Plan description about residential streets.

The Appellant cited an excerpt from the Community Plan describing residential streets as having an informal "country road" character due to the lack of sidewalks, curbs and gutters, and the presence of private landscaping along the edges of pavement. This characteristic is considered by many in the community to be a positive aesthetic feature worthy of preservation. Mr. Rael is providing public improvements that beautify the City's right-of-way and is aesthetically pleasing, consistent with the Community Plan. The staff recommendation of asphalt material to match with the existing roadway material is not a positive aesthetic feature consistent with the Community Plan.

Staff Response:

While aesthetics is considered and is one of the findings for approval, the City's practice regarding similar improvements within the right-of-way is to preserve the ability to widen City streets when necessary. The EP was denied on the basis that Findings 2 and 5 of DMMC Section 23.28.070 could not be made because the proposed improvements would potentially interfere with use of the right-of-way should the City widen the street in the future. In addition, the proposed encroachments may be a detriment to the interests of the general public by proposing decorative-like material that is inconsistent with material typically used for public parking. In this specific encroachment scenario, the proposed material may alter the intended use of the right-of-way, potentially deterring public parking and creating a pinch point if vehicles are parked along this street segment.

CONCLUSION:

DMMC Section 23.28.020 defines a Long-term, Minor Encroachment Permit as an improvement designed to have a permanent appearance and intended use for a period

of 365 days or more, including but not limited to driveway aprons, pathways, walkways, and vegetation.

Pursuant to DMMC Section 23.28.070, there are six required findings to approve a Long-term, Minor Encroachment Permit that generally relate to public safety, intended use of the right-of-way, community character, aesthetics, and conversion of public land for private use. An EP shall only be approved if all six findings can be made.

Finding 1: That the issuance of the EP will not endanger public health, safety or welfare, or the surrounding property.

The proposed encroachments will not endanger public health, safety or welfare, or the surrounding property. The proposed encroachments would improve an area currently comprised of dirt and located within a parking shoulder cutout that is used primarily for vehicle parking.

Finding 2: That the issuance of the EP will not unreasonably interfere with the intended use of a City Right-of-Way or Easement.

Staff cannot make this finding. As the road width of Stratford Way is approximately 16', the proposed encroachments may deter the public from parking within this shoulder due to the encroachments giving the impression that the shoulder is private property. Therefore, it could result in a loss of public parking. This would unreasonably interfere with the intended use of a right-of-way.

Finding 3: That the issuance of the EP will not have an adverse impact on the welfare of the community or on the community's appearance or aesthetics.

The proposed encroachments will not have an adverse impact on the welfare of the community or on the community's appearance or aesthetics.

Finding 4: That the issuance of the EP will not cause an unnecessary change in the character of the community.

The proposed encroachments would create minor changes to the ROW and will not cause an unnecessary change in the character of the community.

Finding 5: That the issuance of the EP will not be to the detriment of the interests of the general public.

Staff cannot make this finding. The proposed encroachments in the City right-of-way would occur within a wider section of the right-of-way currently used for public parking, which would unnecessarily limit parking in this area. Furthermore, the proposed asphalt

grasscrete material gives the impression that this portion of the public right-of-way is private property. This could deter the use of publicly available parking.

Finding 6: The proposed Encroachment will not convert significant area of public property to private use.

The improved width of Stratford Way is 16 feet, and the Appellant installed DG with rolled curb along the property frontage right-of-way is approximately 8 feet wide. Therefore, the proposed encroachments are only proposing to enhance the existing materials and not further converting significant area of public property to private use.

Based on the information above, staff cannot make two of the six findings and therefore cannot approve EP25-049. As such, staff recommends that the City Council uphold the denial of EP25-049 (Attachment A) and deny setting an appeal for a de novo hearing.

FISCAL IMPACT:

There is no fiscal impact related to this agenda item as this is a private development proposal. All fees associated with the appeal were paid for by the Appellant.

ENVIRONMENTAL IMPACT:

The proposed City Council action does not constitute a “project” under the definition set forth in the California Environmental Quality Act (CEQA) Guidelines Section 15378(a)(1) because it will not have a potential to result in a direct or indirect physical change in the environment and is, therefore, not subject to CEQA. No further action under CEQA is required.

ATTACHMENTS:

- Attachment A – EP25-049 Denial Letter
- Attachment B – Gravel within the ROW
- Attachment C – EP25-049 Plan
- Attachment D – Visual Timeline
- Attachment E – Appeal of EP25-049



January 5, 2026

Paul Rael
 1612 Stratford Way
 Del Mar, CA 92014
paulrael@gmail.com

Subject: Denial of Encroachment Permit (EP) 25-049 (1612 Stratford Way)

A request for authorization to 1) remove the existing concrete walkway pavers and add new concrete walkway pavers to the east of the existing pavers, and 2) install a new concrete curb and asphalt grasscrete material along the property frontage within the public right-of-way.

This letter is to notify you of the **denial** of your application for Encroachment Permit **EP25-049** to utilize the public right-of-way adjacent to 1612 Stratford Way to install concrete pavers, a new concrete curb, and asphalt grasscrete material within the parking shoulder of the public right-of-way along the property's frontage.

As indicated in the February 25, 2025, denial letter for EP25-006 and in accordance with Del Mar Municipal Code (DMMC) Section 23.28.040(B)(3) (Prohibited Encroachments), "Any encroachment that would convey an impression or appearance that the encroached upon area is owned by or reserved solely for the private use of the adjacent property with no associated public benefit to the community", is specifically prohibited.

The proposed encroachments under EP25-049 would be prohibited because the new concrete pavers would create an impression that the walkway is private property by creating a seamless connection between the existing pavers on private property with the proposed pavers in the public right-of-way. In addition, the installation of asphalt grasscrete material with a new mountable concrete curb within the parking shoulder in the public right-of-way creates the impression that the parking shoulder is private property.

In addition, DMMC Section 23.28.070(C.1-6) (Findings for Approval) specifies that an Encroachment Permit may only be approved or conditionally approved if all six findings can be made. For EP25-049, the City cannot make all six findings. Specifically:

- DMMC 23.28.070 (C.2)
The proposed encroachment will not unreasonably interfere with the intended use of a City right-of-way or easement.

The proposed encroachment is in an area dedicated for public parking on Stratford Way. As the road width of Stratford Way is approximately 16', the proposed pavers would be

EP25-049 (1612 Stratford Way)
Denial Letter
January 5, 2026

installed a few feet east of the existing concrete pavers in the public right-of-way and would result in a loss of public parking on the street.

- DMMC 23.28.070 (C.5)

The proposed encroachment will not be a detriment to the interests of the general public.

The proposed pavers would match the existing pavers in the City right-of-way; however, these pavers would encroach in a wider section of the public right-of-way that is used for public parking, which would unnecessarily limit parking in this area. Furthermore, the proposed asphalt grasscrete material gives the impression that the parking shoulder within the public right-of-way is private property. This could deter the use of publicly available parking.

The decision of the Assistant City Manager is final unless a written appeal is filed with the City Clerk's office (CITYCLERK@DELMAR.CA.US), accompanied with a processing fee, within ten (10) working days from the date of notice of the action taken on the application. The appeal is then forwarded to the City Council, which determines at the initial consideration whether to reject the appeal, thereby upholding the Assistant City Manager's decision, or to set the matter for a subsequent date for a new (de novo) public hearing review.

If you have any questions on this matter, please contact Nestor Machado, Associate Management Analyst at (858) 755-9314 or email nmachado@delmar.ca.us.



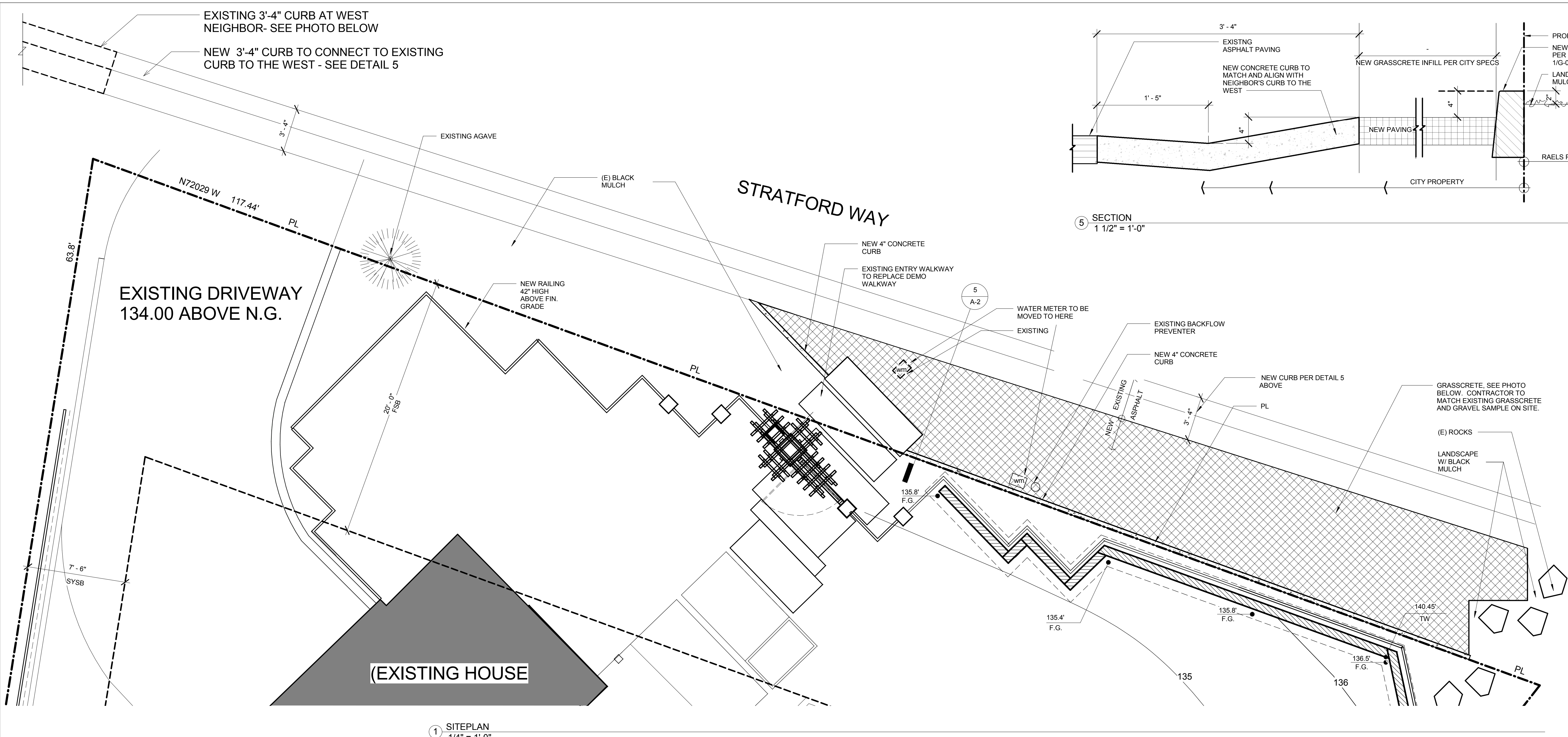
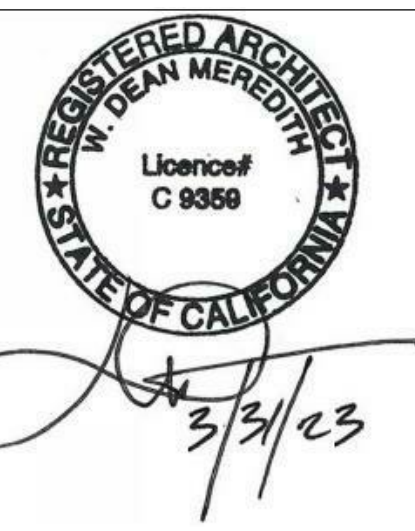
Clem Brown
Assistant City Manager

CB:nm

Attachments

Attachment A – Proposed EP Plans





W Dean Meredith ARCHITECT AIA

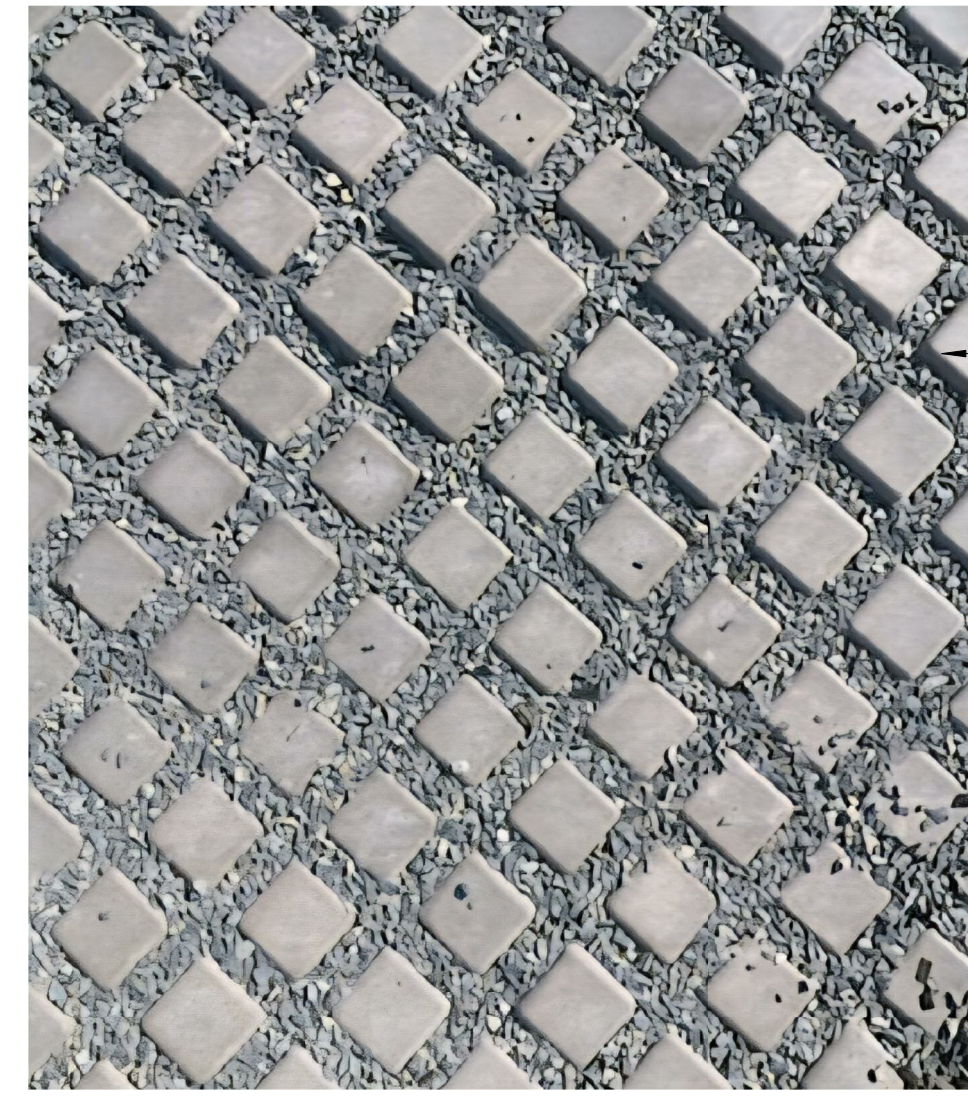
P.O. BOX 2142 DEL MAR CALIFORNIA 92014

RAEL RESIDENCE
1612 Stratford Way DEL MAR CALIFORNIA 92014



EXISTING CURB AT WEST NEIGHBOR

PROPOSED CURB EXTENSION TO THE EAST
EXISTING 3'-4" CURB AT WEST NEIGHBOR. NEW CURB TO EXTEND TO PROPOSED SITE.



GRASSCRETE

CONTRACTOR TO MATCH EXISTING GRASSCRETE AND GRAVEL SAMPLE ON SITE.

A-2

1612 Stratford Way
 Del Mar, California
 Google Street View
 Aug 2015 See latest date



August 2015

1612 Stratford Way
 Del Mar, California
 Google Street View
 Nov 2017 See latest date



November 2017

1612 Stratford Way
Del Mar, California
Google Street View
Nov 2020 See latest date

Share



November 2020

1612 Stratford Way
Del Mar, California
Google Street View
Feb 2025 See latest date

Share



February 2025

RECEIVED

JAN 20 2026

City of Del Mar
Administrative Services Dept.



PLANNING | ENTITLEMENTS | SUSTAINABILITY

January 20, 2026

Del Mar City Council
c/o Sarah Krietor, Administrative Services Manager/City Clerk
1050 Camino del Mar
Del Mar, California 92014
skrietor@delmar.ca.us
VIA IN-PERSON DELIVERY

Re: Appeal of Staff's Denial of EP25-049 (Rael)

Dear Ms. Krietor:

Please accept this appeal of the staff's January 5, 2026, decision denying Encroachment Permit, EP25-049, by my client, Paul Rael, for the area in front of his property at 1612 Stratford Way, Del Mar. The information required by Del Mar Municipal Code section 1.12.020 is set forth below:

Appellant's full name, address, and phone number

Paul Rael, 1612 Stratford Way, Del Mar, California 92014, (858) 254-1688.

Subordinate entity

City of Del Mar Staff

Date of the determination

January 5, 2026

Determination for which review is sought.

Staff's decision to deny Encroachment Permit, EP25-049, submitted by Paul Rael.

Appellant's interest in the appealed determination

Paul Rael is the applicant and owner of the property directly adjacent to the right-of-way area in question and is proposing to improve and beautify the City right-of-way.

Grounds for the appeal with supporting documentation

1. Factual Error. The statements or evidence relied upon by the decision maker when approving, conditionally approving or denying a permit, map, or other matter were inaccurate.

Not applicable.

2. New Information. New information is available to the applicant or the interested person that was not available through reasonable efforts or due diligence at the time of the decision.

Since the denial of Encroachment Permit, EP25-049, the design has been revised with additional technical information that staff did not have the benefit of considering before denying the application. The additional technical information depict how the existing number of informal parking spaces will be the same before and after the improvements and how the design allows for public on-street parking not private use parking. The plan also provides a 5-foot safety buffer to allow pedestrians to have a safe haven off the paved surface when a car drives by. Additionally, improved curb and gutter drainage improvements, built to City design standards, are proposed.

3. Findings Not Supported. The decision maker's stated findings to approve, conditionally approve, or deny the permit, map or other matter are not supported by the information provided to the decision maker.

Mr. Rael seeks to improve the "no man's land" section of public right-of-way situated between his front property line and the Stratford Way paved roadway. Currently, this area is comprised of dirt that is messy and sheets away during the rain. It is also an area wide enough to be used as a parking shoulder used by neighbors along Stratford Way, an area where sufficient on-street parking is at a premium. In short, the area in question looks unfinished and Mr. Rael is hoping to beautify the area at his expense for the benefit of the City and surrounding neighbors.

Specifically, Mr. Rael is proposing to improve this right-of-way shoulder with a grasscrete base covered in a charcoal gray decomposed granite (DG) to provide (and continue) the informal on-street parking. The color of the grasscrete and DG will match closely to the color of the street asphalt to give the appearance that the parking shoulder is an extension of the street. The grasscrete/DG solution is permeable allowing stormwater to percolate into the soil.

Mr. Rael is also proposing new curb and gutter improvements along his frontage, the design of which will match the curd and gutter design of the area just to the west. The new curb and gutter will, as it does now, allow people to pull off the road and parking informally along the frontage to his property.

No loss of parking is anticipated. The parking shoulder currently can accommodate up to three (3) vehicles, and the proposal maintains the same areas for informal parking. A concrete paver pedestrian walkway is proposed at the entry of the Rael home, providing a sense of arrival but still allowing someone to drive over to park a car.

In denying the variance application, City staff has erroneously found that the concrete pavers and the grasscrete creates the impression that the parking shoulder is private property. Granting the EP application could not possibly convey that the encroached upon area is owned or reserved for private use by the adjacent property owner. An existing fence and landscaping along the Rael's front property line clear delineates private property from the public right-of-way. Moreover, with the exception of the pavers which are an extension of the home's entry pathway, the proposed materials and colors provide an informal parking shoulder. None of the materials proposed match the private improvements of the home so there is no sense that the parking shoulder is or will be used as if it is private property. The improved parking will benefit all properties along the Stratford Way loop!

4. Conflicts. The decision to approve, conditionally approve, or deny the permit is in conflict with a land use plan, a City policy or the Municipal Code.

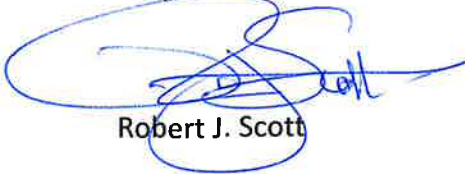
The Del Mar Community Plan provides the following description about local residential streets in Del Mar (**Background - Original Page Nos. 43—47**):

Nearly all of the streets serving internal circulation have an informal "country road" feeling due to the lack of sidewalks, curbs, and gutters, and the growth of private landscaping along the edges of the pavement. This aspect of street design is felt by the community to be a positive aesthetic feature worthy of preservation.

The applicant is putting forth a design proposal that provides for an informal a "country road" feeling consistent with the Community Plan. He is also providing public benefits at his own expense, notably public parking improvements, drainage improvements, and aesthetic beautification of the City's right-of-way. Regrettably, staff has indicated that they could only approve an Encroachment Permit if the improvements were constructed of asphalt to match the roadway materials, a solution that is clearly not a positive aesthetic feature consistent with the Community Plan. As a matter of policy, I think we can all agree that simply paving over the parking shoulder with asphalt, as offered by staff, is not an aesthetic nor functional design solution anyone would want to see throughout the City.

All of the above considerations are made to the benefit of the City and general public. Approval of this EP should be celebrated as a private owner improving the public realm, not punished for improving the transitional area in front of his home.

Respectfully,



Robert J. Scott



City of Del Mar Council Liaison Report

TO: City Councilmembers
FROM: Tracy Martinez, Mayor
DATE: March 17, 2026

Legislative Subcommittee Report:

Meeting with Congressman Mike Levin's staff - February 24, 2026, regarding San Replenishment and Railroad Relocation

Del Mar attendees: Mayor Tracy Martinez, Deputy Mayor John Spelich, City Manager Ashley Jones, Assistant City Manager Clem Brown, Special Projects & Programs Manager Kaitlyn Elliott-Norgrove.

Congressman Mike Levins staff attendees: Salome Tash and Sam Witt.

U.S. Army Corps of Engineers Sand Replenishment Project Affecting San Dieguito Lagoon

Fiscal Year (FY) 2027 Community Project Funding Request

Staff and the City Council are grateful for the Congressman's team's support as the City develops its FY 27 Community Project Funding Request. Staff are developing a request for support for the San Dieguito Shoreline Project, which is scalable and will be ready for construction in 2027.

Railroad Relocation

Support legislation, funding, and administrative action to facilitate relocation of the rail line from the Del Mar bluffs to an appropriate inland location that protects private property (homes) and businesses and minimizes negative economic and environmental impacts.

Meeting with Governor Newsom's staff- March 4, 2026

Del Mar attendees: Mayor Tracy Martinez, Deputy Mayor John Spelich, City Manager Ashley Jones, Special Projects & Programs Manager Kaitlyn Elliott-Norgrove.

Governor Newsom's Office: Regional Director Zach Bunshaft

Discussion Items:

San Dieguito Lagoon Sand Accumulation Concerns

City's Work with 22nd District Agricultural Association (Fairgrounds) to Explore Options for Affordable Housing Development on Fairground's Property update.

League of California Cities- San Diego Chapter: 2026 Sponsored Bills (Attachment A)



League of California Cities 2026 Sponsored Bills

Each year, Cal Cities partners with lawmakers to sponsor legislation that will further Cal Cities' organizational and advocacy priorities. Below is a list of sponsored bills for the 2026 legislative session. For general questions, please contact Jason Rhine, senior director of legislative affairs, at jrhine@calcities.org.

Community Services – Caroline Grinder, cgrinder@calcities.org:

AB 1708 (Solache): Homeless Housing, Assistance, and Prevention program: round 7.

This measure would create a new pathway for cities with populations under 300,000 to access existing state homelessness funding while requiring clear accountability metrics aligned with the state's goals. Specifically, this measure would require CoCs, before allocating funding to other subrecipients, to only accept applications for 30 days from cities in their region with populations under 300,000.

SB 490 (Umberg): Alcohol and Drug Programs.

This measure would enhance the oversight and enforcement of existing state licensing laws for sober living homes by requiring the Department of Health Care Services to meet specific timelines for investigating allegations of unlicensed treatment services. If the department fails to meet these deadlines, counties could work with the department to conduct site visits and enforce licensure laws themselves.

SB 329 (Blakespear): Alcohol and Drug Recovery or Treatment Facilities: Investigations.

This measure would require the Department of Health Care Services to complete timely investigations into complaints about licensed alcohol or drug treatment facilities.

SB 569 (Blakespear): Homeless Encampment Collaboration Act.

This measure would increase communication between the Department of Transportation and local governments to address encampments on state property.

Environmental Quality – Melissa Sparks-Kranz, msparkskranz@calcities.org:

AB 2517 (Calderon): Fire safety: fire hazard severity zones.

This measure would improve the Fire Hazard Severity Zone (FHSZ) designation process conducted by the Office of the State Fire Marshal by ensuring consistent and timely updates to the Local Responsibility Area FHSZ maps and establishing a more transparent, publicly accessible process at the state level for developing and releasing these designations.

AB 1866 (Rogers): Disaster Assistance Act: minimum damage thresholds.

This measure would strengthen the California Disaster Assistance Act by ensuring that the state prioritizes local agencies that do not qualify for federal disaster aid (FEMA) for consideration of state disaster public assistance following a state-declared emergency.

AB 2373 (Dixon): The California Coastal Act: local coastal program: sea level rise plan: neighborhood-scale adaptation approach.

This measure would authorize coastal cities and counties to use a neighborhood-scale adaptation approach when updating their Local Coastal Programs, allowing for more tailored and implementable sea level rise and climate resilience planning solutions while maintaining consistency with the Coastal Act.

SB 1313 (McNerney): Public water systems: grants and loans: perfluoroalkyl and polyfluoroalkyl substances.

This measure would clarify that PFAS treatment and infrastructure projects that remove forever chemicals from local water supplies are eligible for funding under the State Revolving Fund programs.

AB 262 (Caloza): California Individual Assistance Act.

This measure would authorize the California Office of Emergency Services to develop an individual assistance program under the California Disaster Assistance Act to support disaster recovery.

Housing, Community and Economic Development – Brady Guertin, bguertin@calcities.org:

AB 2296 (Papan): Land Use. (SPOT BILL)

This is a spot bill that will be amended later this year. Once updated, the bill would allow cities to begin the housing element update process six months early, as well as provide greater certainty and reduced ambiguity in the housing element review process. The bill will include several of the recommended legislative solutions provided by the California State Auditor's Office in its housing element audit released this January.

Public Safety – Jolena Voorhis, jvoorhis@calcities.org:

AB 1941 (Gonzalez, Mark): Organized metal theft.

This measure builds on previous efforts to tackle copper wire theft by allowing prosecutors to bring enhanced charges for coordinated or repeated thefts. It will also allow law enforcement agencies, public agencies, and private entities to share information in a statewide database to facilitate a strong response to this issue.

SB 758 (Umberg): Public health: nitrous oxide.

This measure would ban any retailer with a cigarette and tobacco license (except grocery stores) from selling nitrous oxide. This bill is intended to address the proliferation of recreationally marketed nitrous oxide in smoke shops and convenience stores.

Revenue and Taxation – Ben Triffo, btriffo@calcities.org:

SB 922 (Laird): Vehicles: local agency charges: use of streets or highways.

This measure would clarify that local governments may recover the cost of street maintenance and repair caused by public service operations, such as waste hauling, through service-related fees and charges, and would reaffirm that these charges are distinct from prohibited weight-based fees. The bill responds to recent court decisions that disrupted long-standing local practice and triggered litigation, restoring clarity and certainty so cities can maintain safe and reliable streets without shifting repair costs onto unrelated taxpayers.