



## ***FINAL AND PARCEL MAP***

### **An applicant's guide to the process**

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*The following information is intended to provide information on the purpose and process of a final and parcel map. Please contact the Planning Department to obtain any additional information.*

#### **PURPOSE**

The State Subdivision Map Act authorizes local governmental agencies to regulate and control the design and development of subdivisions. A subdivision is defined as the division of any improved or unimproved land for the purpose of sale, lease, or financing. A subdivision also includes the conversion of a structure to condominiums. Subdivision regulations and review procedures for a division of property into five or more lots require a tentative map (TM) approval, 4 lots or less require tentative parcel map (TPM) approval. Upon approval of the tentative map, or tentative parcel map, a final map must be prepared and recorded.

#### **PROCESS**

##### **Step 1 - Filing of Application**

Applications may be filed Monday through Friday between the hours of 1:00 p.m. to 4:00 p.m. Planning staff will review each application for completeness. For an application to be accepted, it must contain all information listed below. Incomplete submittals will not be accepted.

The following items must be submitted as part of the application:

1. Completed and signed application form
2. Application fee (see fee schedule)
3. Current title report
4. Four (4) copies of map (18" x 26" folded to 8 ½" x 11") containing the information listed below:
  - A. Title Sheet containing the following:
    - a. "City of Del Mar Tract No.\_\_\_\_\_" centered and below upper margin
    - b. Preamble of description of property centered below tract no.
    - c. Subdivision guarantee centered below preamble
    - d. Map No.\_\_\_\_ in top right corner
    - e. All attached certificates (see attached)
  - B. Scale and north arrow (north facing top of page)
  - C. Number of each sheet and total number of sheets in lower right corner (i.e. 1 of 10, etc.)
  - D. Map and tract number on every sheet
  - E. Vicinity Map
  - F. Location in relation to surrounding and underlying record maps, section corners, including survey ties
  - G. Ties to record monuments and all found monuments must be shown
    - a. Legend:
      1. Found monuments shown as closed symbols

- 2. Set monuments shown as open symbols
    - b. Found monuments labeled per record data or noted no record.
  - H. Basis of bearing correct and complete, established from two found points shown on a record map
  - I. Ties to adjoining map lines shown as dashed lines including lot numbers, block numbers, and map numbers
  - J. All public street sidelines shown as solid
  - K. City corporate limit labeled with symbol shown
  - L. Surrounding surveys and maps must be shown:
    - a. Subdivision Maps, Tract and Map Number
    - b. Parcel Map No., Record of Survey No.
    - c. Road Surveys, State Highway Surveys
  - M. Lot Numbers beginning with the Number One
  - N. All bearings and distances shown for each lot
  - O. Area of each lot shown in square feet (SF)
  - P. Street widths shown
  - Q. Centerline symbol, distances, bearings, and ties shown
  - R. Easements shown:
    - a. Existing public and private road and open space (including recorded data)
    - b. Proposed easements labeled “Dedicated Hereon” (including type)
    - c. Existing drainage, sewer, water, public utility easement (including recording data and holder of easement rights)
  - S. Areas subject to 100 year flood shown and labeled
5. Copies of all underlying recorded maps, record of surveys, or corner records used as references (reference maps will not be returned).
  6. Procedure of survey (copy of field survey notes used for the survey – if required).
  7. Copy of soils report (if applicable).
  8. Other information, data, agreements, improvement drawings, estimates, etc., as may be required to satisfy the tentative map conditions of approval.
  9. One approved tentative map (stamped by the Planning Department) with copy of City Council resolution of tentative map approval.
  10. Traverse and printout sheets showing the closures for: exterior boundaries, each lot (including lot area), streets, easements and all other distances, bearings and curve data shown on the map.
  11. **Public Noticing Package** consisting of:

\*For a fee, City staff will prepare the Notice Map and Notice List and will supply the required envelopes. For additional information, see the City’s separate handout on Public Noticing requirements.

**Noticing Map** - \*A 300’ radius map drawn on assessor’s parcel maps and spliced together (when necessary) showing the 300’ radius measured from the exterior boundaries of the property of the subject property.

**Noticing List** - \*A typewritten list of property owners that corresponds to the radius map required above. The list shall contain the names, addresses, and assessor's parcel number for all parcels within the radius area (including the applicant and/or owner). For a fee, the City can provide this list for you.

**Noticing Envelopes** - \*Stamped business size envelopes with typed address labels for all parties listed on the property owner's list required above. The envelopes must also include a City of Del Mar return address.

**Affidavit** - Certification that the Public Notice Mailing List is accurate and up to date.

#### Step 2 –Review Process

The Planning Department and City Engineer will review the map and accompanying information. The final map must conform with the tentative map lot configuration, street alignment, and conditions of approval. If any revisions or additions are required, the map will be returned to the applicant. After all revisions are made, applicant must obtain the signatures of the owners, title company, City Finance Director, Land Surveyor or Civil Engineer, County Treasurer/Tax Collector and County Department of Public Works on the original mylar. Improvement plans must be approved by City Engineer; all agreements, security, and fees must be posted.

#### Step 3 – City Council Hearing

The City Council will hold a public hearing. The applicant or his/her representative must attend. If the map conforms to all requirements, City Council will approve the map.

#### Step 4 – Map Recordation

After approval of the map by the City Council, the following items must be completed prior to recordation:

1. City Engineer, Planning Director and Clerk of the Board of Supervisors must sign the map.
2. Payment of all taxes and required fees. A City approved agreement to pay the required fees (not taxes) may be substituted for payment of fees prior to map recordation.
3. The title company shall, on the date the final map will be transmitted to the County Recorder, present to the County Recorder a letter stating on said date the names of the parties and the other facts set forth in the title company's certificate (Gov. Code 66443).
4. In lieu of the title company certificate required, there may be filed a subdivision guarantee from a qualified title insurance company, which guarantees that the parties' names therein are the only parties having any record title interest in the land subdivided. The title company shall, on the date the final map will be transmitted to the County Recorder, present to the County Recorder pursuant to the requirements of Section 66465 of the State Map Act, a letter stating that that the time of filing of the final or parcel map in the office of the County Recorder, the parties consenting to such filing are all of the parties having a record title interest in the real property being subdivided, whose signature is required by Division 2 of Title 7 of the State Map Act, as shown by the records in the office of the Recorder.

5. Certificates by Separate Instrument

The City may require that certain certificates and acknowledgments be made by separate instrument to be recorded concurrently with the final map being filed for record.

Whenever a certificate or acknowledgment is made by separate instrument, there shall appear on the final map a reference to the separately recorded documents. This reference shall be completed by the San Diego County Recorder pursuant to Section 66468.1 of the Act.

**CITY OF DEL MAR FINAL AND PARCEL MAP CERTIFICATES**

**MAP GUARANTEE**

SUBDIVISION MAP GUARANTEE BY (Name of Title Company), ORDER NO.  
\_\_\_\_\_, DATE\_\_\_\_\_.

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**OWNER'S CERTIFICATE**

I, (WE), HEREBY CERTIFY THAT WE ARE THE OWNERS OF, OR ARE INTERESTED IN, THE LAND EMBRACED WITHIN THE SUBDIVISION TO BE KNOWN AS \_\_\_\_\_ AND WE HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP CONSISTING OF \_\_\_\_\_ SHEETS AND DESCRIBED IN THE CAPTION THEREOF.

(Select appropriate form for owner's signature (s))

INDIVIDUAL –

\_\_\_\_\_ AS OWNER

BY: \_\_\_\_\_

\*\*\*\*\*

MARRIED –

\_\_\_\_\_ AND \_\_\_\_\_,  
HUSBAND AND WIFE AS COMMUNITY PROPERTY, AS OWNERS

BY: \_\_\_\_\_ BY: \_\_\_\_\_

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CORPORATION –

\_\_\_\_\_ A CALIFORNIA CORPORATION

AS OWNER BY: \_\_\_\_\_ BY: \_\_\_\_\_

\*\*\*\*\*

PARTNERSHIP –

\_\_\_\_\_  
LIMITED  
PARTNERSHIP

A CALIFORNIA

BY: \_\_\_\_\_ BY: \_\_\_\_\_  
A PARTNER A PARTNER

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TRUSTEE –

\_\_\_\_\_, A CALIFORNIA CORPORATION, AS  
TRUSTEE UNDER THAT CERTAIN DEED OF TRUST RECORDED (DATE) AS FILE/PAGE  
NO. \_\_\_\_\_ OF OFFICIAL RECORDS.

BY: \_\_\_\_\_

**(IF A CONDOMINIUM)**

THIS IS A MAP OF A CONDOMINIUM PROJECT AS DEFINED IN SECTION 1350 OF THE  
CIVIL CODE OF THE STATE OF CALIFORNIA, CONTAINING A MAXIMUM OF \_\_\_\_\_  
DWELLING UNITS AND IS FILED PURSUANT TO THE SUBDIVISION MAP ACT.

**(LIST ALL EASEMENT CERTIFICATIONS  
IF DEDICATIONS ARE REQUIRED)**

**CERTIFICATION OF EASEMENT DEDICATIONS**

WE, (I), HEREBY GRANT TO THE CITY OF DEL MAR, A MUNICIPAL CORPORATION,  
(APPLICABLE COMBINATION OF THE FOLLOWING PARAGRAPHS IN THE SAME ORDER  
AS BELOW).

ANY AND ALL ABUTTERS' RIGHTS OF ACCESS IN AND TO (NAME STREETS), ADJACENT  
AND CONTINUOUS TO LOT(S), (GIVE LOT NUMBERS), ALL AS SHOWN ON THIS MAP  
WITHIN THIS SUBDIVISION.

(TOGETHER WITH) THE EASEMENT(S) WITH THE RIGHT OF INGRESS AND EGRESS FOR  
THE CONSTRUCTION AND MAINTENANCE OF (NAME TYPE AND/OR TYPES OF  
EASEMENT(S) TO BE GRANTED, I.E., UTILITY, SEWER, WATER, AND DRAINAGE  
FACILITIES; SLOPE RIGHTS, ETC.) ALL AS SHOWN ON THIS MAP WITHIN THIS  
SUBDIVISION; RESERVING, HOWEVER, TO THE OWNER OF THE FEE UNDERLYING SAID  
EASEMENT HEREIN GRANTED THE CONTINUED USE OF THE SURFACE OF SAID REAL  
PROPERTY; AND SUBJECT TO THE FOLLOWING CONDITIONS: THE ERECTING OF

BUILDINGS, MASONRY WALLS, MASONRY FENCES AND OTHER STRUCTURES OR SURFACE IMPROVEMENTS OTHER THAN ASPHALTIC CONCRETE; OR THE PLANTING OR GROWING OF TREES OR SHRUBS; OR CHANGING THE SURFACE GRADE; OR THE INSTALLATION OF PRIVATELY OWNED PIPELINES SHALL BE PROHIBITED UNLESS AN ENCROACHMENT PERMIT IS FIRST OBTAINED FROM THE CITY OF DEL MAR PURSUANT TO THE MUNICIPAL CODE. TOGETHER WITH AN ACCESS EASEMENT IN LOTS \_\_\_\_\_ WITH THE RIGHT OF INGRESS AND EGRESS FOR MAINTENANCE OF THE PUBLIC (SEWER AND/OR WATER) FACILITIES WITHIN SAID LOTS ALL AS SHOWN ON THIS MAP WITHIN THIS SUBDIVISION AND DESIGNATED AS "ACCESS EASEMENT GRANTED HEREON".  
(Access easements are required when Public Facility easements do not connect to public rights-of-way.)

### **GENERAL UTILITY**

AN EASEMENT FOR GENERAL UTILITY PURPOSES OVER, UNDER, UPON, AND ACROSS (LOTS \_\_\_\_\_) SHOWN ON THE SHEETS ATTACHED TO AND MADE A PART HEREOF WHICH PURPOSES SHALL INCLUDE INSTALLING, ERECTING, CONSTRUCTING AND MAINTAINING THEREON. SEWER AND WATER MAINS, FIRE HYDRANTS, WATER METERS, STORM DRAINS AND INCIDENTALS TO SAID FACILITIES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR THE REPAIR, MAINTENANCE AND ALTERATION OF ANY UTILITY EQUIPMENT OR FACILITY SITUATED IN OR ON SAID EASEMENT, ALSO THE RIGHT OF INGRESS AND EGRESS OF EMERGENCY VEHICLES FOR ACCESS TO THE PROPERTIES WITHIN THIS SUBDIVISION OR TO OTHER ADJACENT OR NEARBY LANDS FOR EMERGENCY PURPOSES: RESERVING, HOWEVER, TO THE OWNER OF THE FEE UNDERLYING SAID EASEMENT THE RIGHT (1) TO USE SAID EASEMENT IN A MANNER NOT INCONSISTENT WITH SAID CITY'S USE HEREUNDER, FOR ANY PURPOSE REASONABLY NECESSARY TO OR DESIRABLE FOR THE DEVELOPMENT AND UTILIZATION OF SAID EASEMENT INCLUDING BUT NOT LIMITED TO PLANTING, ERECTING, CONSTRUCTING AND MAINTAINING THEREON PRIVATE STREETS AND ROADS FOR VEHICULAR PARKING AND (2) TO GRANT EASEMENTS TO SAN DIEGO GAS AND ELECTRIC COMPANY, THE PACIFIC TELEPHONE AND TELEGRAPH COMPANY, AND/OR A COMMUNITY TELEVISION ANTENNA COMPANY OR OTHER ENTITY PROVIDING A MASTER TELEVISION ANTENNA SYSTEM: AS SHOWN ON SHEETS ATTACHED HERETO AND IDENTIFIED AS GENERAL UTILITY EASEMENT GRANTED HEREON.

### **OPEN SPACE - MAINTAINED**

WE HEREBY GRANT TO THE CITY OF DEL MAR, A MUNICIPAL CORPORATION, AN OPEN SPACE EASEMENT OVER (LOTS) ALL AS SHOWN ON THIS MAP WITHIN THIS SUBDIVISION RESERVING, HOWEVER, TO THE OWNER OF THE FEE UNDERLYING THE OPEN SPACE EASEMENT(S) HEREIN GRANTED THE CONTINUED USE OF THE SURFACE OF SAID REAL PROPERTY; THE RIGHT TO PLAN AND MAINTAIN TREES, SHRUBS AND OTHER LANDSCAPING ELEMENTS; AND TO INSTALL AND MAINTAIN UNDERGROUND PIPE SYSTEMS, SPRINKLERS, AND APPURTENANCES NECESSARY TO MAINTAIN THE LANDSCAPING PLACED THEREON.

### **OPEN SPACE – NATURAL**

TOGETHER WITH AN EASEMENT FOR OPEN SPACE OVER, UNDER, UPON (DESCRIBED LAND) FOR THE ESTABLISHMENT AND PRESERVATION OF "OPEN SPACE" AS SHOWN ON THIS MAP, WITHIN THIS SUBDIVISION AND DESIGNATED OPEN SPACE EASEMENT GRANTED HEREON. ALL DEVELOPMENT, GRADING, OR CONSTRUCTION OF IMPROVEMENTS OF ANY SORT OR DISTURBANCE OF THE NATURAL VEGETATION OR TOPOGRAPHY WITHIN SAID EASEMENT SHALL BE PROHIBITED UNLESS AN ENCROACHMENT AGREEMENT IS FIRST OBTAINED FROM THE CITY OF DEL MAR.

**CERTIFICATE OF OMISSION**

THE SIGNATURE OF (NAME OF EASEMENT HOLDER) OWNER OF AN EASEMENT FOR \_\_\_\_\_ RECORDED (DATE) AS DOCUMENT NO. \_\_\_\_\_, PAGE \_\_\_\_\_, OF OFFICIAL RECORDS OF SAN DIEGO COUNTY HAS BEEN OMITTED UNDER THE PROVISION OF SECTION 11587, OF THE CALIFORNIA CODE, THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO A FEE TITLE AND SAID SIGNATURE IS NOT REQUIRED BY THE GOVERNING BODY.

**CERTIFICATION OF CIVIL ENGINEER OR SURVEYOR**

I, \_\_\_\_\_, A REGISTERED CIVIL ENGINEER OF LICENSED LAND SURVEYOR OF THE STATE OF CALIFORNIA, HEREBY CERTIFY THAT THE FIELD SURVEY OF THIS SUBDIVISION WAS MADE BY ME OR UNDER MY DIRECTION, AND IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF \_\_\_\_\_ (NAME OF PERSON AUTHORIZING MAP) ON \_\_\_\_\_ (DATE) AND ALL MONUMENTS ARE SET OR SHALL BE SET WITHIN 30 DAYS AFTER ALL REQUIRED IMPROVEMENTS HAVE BEEN COMPLETED AND, TOGETHER WITH THOSE FOUND, SHALL BE OF THE CHARACTER AND OCCUPY THE POSITIONS SHOWN OF THE MAP, AND SHALL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

I HEREBY STATE THAT THIS MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY.

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
(SIGNATURE AND SEAL)

R.C.E. or L.S. No. \_\_\_\_\_

**CERTIFICATION OF COUNTY OFFICES**

**\* COUNTY TREASURER-TAX COLLECTOR, AND COUNTY DIRECTOR DEPARTMENT OF PUBLIC WORKS**

WE, COUNTY TREASURER-TAX COLLECTOR OF THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, AND DIRECTOR, DEPARTMENT OF PUBLIC WORKS OF SAID COUNTY,

HEREBY CERTIFY THAT THERE ARE NO UNPAID SPECIAL ASSESSMENTS OR BONDS WHICH MAY BE PAID IN FULL, SHOWN BY THE BOOKS OF OUR OFFICES, AGAINST THE TRACT OR SUBDIVISION, OR ANY PART THEREOF, SHOWN ON THE ANNEXED MAP AND DESCRIBED IN THE CAPTION THEREOF.

PAUL BOLAND, COUNTY TREASURER-TAX COLLECTOR

BY: \_\_\_\_\_  
DEPUTY DATE

GRANVILLE M. BOWMAN, DIRECTOR, DEPARTMENT OF PUBLIC WORKS, SAN DIEGO COUNTY

BY: \_\_\_\_\_  
DEPUTY DATE

I, THOMAS PASTUSZKA, CLERK OF THE BOARD OF SUPERVISORS, HEREBY CERTIFY THAT THE PROVISIONS OF THE SUBDIVISION MAP ACT (DIVISION 2 OF TITLE OF THE GOVERNMENT CODE) REGARDING (A) DEPOSITS FOR TAXES AND (B) CERTIFICATION OF THE ABSENCE OF LIENS FOR UNPAID STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES EXCEPT THOSE NOT YET PAYABLE, HAVE BEEN COMPLIED WITH FOR THE PROPERTY WITHIN THIS SUBDIVISION.

BY: \_\_\_\_\_  
DEPUTY DATE

FILE NO. \_\_\_\_\_

I, ANNETTE EVANS, RECORDER OF THE COUNTY OF SAN DIEGO, HEREBY CERTIFY THAT I HAVE ACCEPTED FOR RECORDATION THIS MAP FILED AT THE REQUEST OF \_\_\_\_\_ THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M.

FEE: \_\_\_\_\_

BY: \_\_\_\_\_  
DEPUTY DATE

\* NOT REQUIRED FOR BOUNDARY ADJUSTMENT BY PARCEL MAP  
**CERTIFICATION OF CITY OFFICES**

**CITY ENGINEER'S CERTIFICATE**

I, JOHN M. POWELL, THE CITY ENGINEER OF THE CITY OF DEL MAR, CALIFORNIA, HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP, AND HAVE FOUND THAT THE DESIGN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, IF ANY, AND ANY APPROVED ALTERNATIONS THEREOF; THAT ALL THE PROVISIONS OF THE SUBDIVISION MAP ACT OF THE STATE OF CALIFORNIA, AS AMENDED, PROVISIONS

OF THE CITY OF DEL MAR SUBDIVISION ORDINANCE (CHAPTER 24 DEL MAR MUNICIPAL CODE), APPLICABLE AT THE TIME OF THE APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH, AND I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT. I HEREBY APPROVE THIS MAP.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
JOHN M. POWELL, CITY ENGINEER  
RCE 28179

**CERTIFICATIN OF CITY FINANCE DIRECTOR**

I, SUZANNE WELLCOME, CITY FINANCE DIRECTOR OF THE CITY OF DEL MAR, HEREBY CERTIFY THAT THERE ARE NO LIENS OR UNPAID BONDS ISSUED UNDER ANY IMPROVEMENT BOND ACT OF THE STATE OF CALIFORNIA SHOWN BY THE BOOKS OF THIS OFFICE AGAINST THE TRACT OR SUBDIVISION OR ANY PAR THEREOF SHOWN ON THE ANNEXED MAP AND DESCRIBED IN THE CAPTION THEREOF.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
SUZANNE WELLCOME, FINANCE DIRECTOR

MY LICENSE EXPIRES \_\_\_\_\_

**CERTIFICATION DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

I, LINDA NILES, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT OF THE CITY OF DEL MAR, HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP, AND HAVE FOUND THAT IT CONFORMS TO ALL APPLICABLE ZONING ORDINANCES OF THE CITY OF DEL MAR, AND ALL CONDITIONS OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH, AND THE SUBDIVISION CONFORMS TO THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
LINDA NILES,  
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT

**CERTIFICATION OF CITY CLERK**

\* I, MERCEDES MARTIN, CITY CLERK OF THE CITY OF DEL MAR, CALIFORNIA, HEREBY CERTIFY THAT, BY RESOLUTION NO. \_\_\_\_\_ THE COUNCIL OF SAID CITY HAS APPROVED THIS MAP AND HAS ACCEPTED THOSE ITEMS LISTED IN THE CERTIFICATE SIGNED BY THE OWNERS UNDER THE CONDITIONS EXPRESSED THEREIN.

IN WITNESS WHEREOF, SAID COUNCIL HAS CAUSED THOSE PRESENT TO BE EXECUTED BY THE CITY CLERK AND ATTESTED BY ITS SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
MERCEDES MARTIN, CITY CLERK

\* NOT REQUIRED FOR BOUNDARY ADJUSTMENT BY PARCEL

Improvement Certificate

An agreement between the owner and the City of Del Mar to construct the future \_\_\_\_\_ improvements on \_\_\_\_\_ was recorded in the Office of the County Recorder of San Diego County as Document Number \_\_\_\_\_ dated \_\_\_\_\_.

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Maintenance Agreement Certificate

A road maintenance agreement between the owner and the City of Del Mar for the private road within the easement shown on this map has been recorded a Document Number \_\_\_\_\_ dated \_\_\_\_\_.

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A soils/or Geotechnical Report covering the area within this subdivision was made on (date), under Project No. \_\_\_\_\_ by \_\_\_\_\_ RCE \_\_\_\_\_ of (company name). A copy of said report is on file at the City of Del Mar.