



**Exhibit A**  
**Adopted June 16, 2025**  
 by  
**City Council Resolution**  
**2025-19**  
 Effective July 1, 2025

## CITY OF DEL MAR FY 2026 ENGINEERING REVIEWS FEE SCHEDULE

Program / Fee	FY2026 Fee
<b>Engineering Reviews</b>	
<b>ENGINEERING REVIEW FEES FOR DISCRETIONARY APPLICATIONS</b>	
Maximum review cycles for lump sum fees are shown in parenthesis. Additional review will be deposit based.	
Design Review Board (one review cycle)	\$1,324
Administrative Design Review - Major (one review cycle)	\$1,023
Administrative Design Review - Minor (one review cycle)	\$656
Conditional Use Permit (one review cycle)	\$1,054
Flood Plain Permit (one reivew cycle)	\$1,053
Preliminary SWMP Review (one review cycle)	\$628
Preliminary Stormwater Checklist Review (one review cycle)	\$374
TPM (3 review cycles)	\$3,281
TM (3 review cycles)	\$6,908
-each additional lot over 5	\$150
ADU Review and Instpection (one review cycle)	\$748
Additional ADU Review	\$518
<b>ENGINEERING REVIEW FEES FOR FINAL APPLICATIONS</b>	
<b>Mapping</b>	
Parcel Map	\$4,375
Final Map	\$8,456
-plus per Acre	\$5
Easement Document	\$852
Easement Vacation	\$1,739
Lot Line Adjustment	\$1,572
Certificate of Compliance	\$1,364
Certificate of Correction	\$1,065
Grading/Drainage Plan As-Build Inspection	\$363
<b>Grading Plan Review</b>	
Earthwork Estimate	
200 cy or less	\$1,911
201-2,000 cy (first 200)	\$1,833
-each additional 100 cy or fraction thereof	\$134
2,001-10,000 cy	\$4,175
-each additional 1000 cy or fraction thereof	\$66
10,000 or greater cy	\$4,729
-each additional 1000 cy or fraction thereof	\$31
Additional fees will be required for any private storm drain, erosion control, or other on-lot improvements. The additional fees will be based on the estimated value of the improvements and the improvement fee schedule below.	
<b>Improvement Plan Review</b>	
\$0.00 - 20,000	\$1,646
-plus 5% of value of improvement	5.00%
\$20,001 - 50,000	\$2,101
-plus 4% of value of improvement	4.00%
\$50,001 - 100,000	\$2,712
-plus 3% of value of improvement (\$4,982 minimum)	3.00%
\$100,001 - 250 000	\$3,045
-plus 2.5% of value of improvement (\$7,120 minimum)	2.50%
\$250 001 - 500,000	\$9,205
-plus 2% of value of improvement (\$16,961 minimum)	2.00%
\$500,001 - 1,000,000	\$15,215
-plus 1.5% of value of improvement (\$29,308 minimum)	1.50%
\$1,000,001 and over	\$17,242
-plus 0.75% of value of improvement (\$35,354 minimum)	0.75%



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Program / Fee	FY2026 Fee
<b>SWPPP Review</b>	
Single-Family Detached	\$288
-each additional lot/unit	\$311
Multi-Family Attached	\$288
-each additional lot/unit	\$311
Commercial / Industrial	\$403
-each additional lot/unit	\$311
<b>SWMP Review</b>	
Final SWMP	\$1,002
Final Stormwater Checklist	\$501
<b>Drainage Plan</b>	
Amount of Affected Area	
2,500 sf or less	\$1,704
2,501 - 5,000 sf	\$2,556
5,001 - 10,000 sf	\$2,948
Greater than 10,001 sf	\$2,948
-each additional SF over 10,000 sf	\$0.05
Construction Change Drainage/Grading Plans	\$576
<b>Inspection</b>	
\$0.00 - 20,000	5.50%
\$20,001 - 50,000	\$1,877
-plus 4% of value of improvements over \$20,000	4.00%
\$50,001 - 100,000	\$3,995
-plus 3% of value of improvements over \$50,000	3.00%
\$100,001 - 250 000	\$4,870
-plus 2% of value of improvements over \$100,000	2.00%
\$250 001 - 500,000	\$8,371
-plus 1% of value of improvements over \$250,000	1.00%
\$500,001 - 1,000,000	\$11,744
-plus 0.5% of value of improvements over \$500,000	0.50%
\$1,000,001 and over	\$14,698
-plus 0.25% of value of improvements over \$1,000,000	0.25%



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## CITY OF DEL MAR FY 2026 PLANNING FEE SCHEDULE

Program / Fee	FY 2026 Fee
<b>Planning and Land Use Applications</b>	
<b>ACCESSORY DWELLING UNIT (ADU)</b>	
Accessory Dwelling Unit (ADU)	\$1,192
<b>ADMINISTRATIVE DESIGN REVIEW PERMIT (ADR) / DESIGNREVIEW BOARD PERMITS (DRB)*</b>	
Non-contested ADR Projects	
Administrative Design Review - Minor	\$737
Administrative Design Review - Major	\$1,274
Contested ADR Projects - Where an ADR application is formally contested pursuant to DMMC Section 23.08.035(D), <u>additional</u> fees shall be charged to cover the anticipated average administrative costs of preparation for and attendance at one Design Review Board (DRB) hearing as follows:	
Administrative Design Review - Minor (additional fee)	\$2,164
Administrative Design Review - Major (additional fee)	\$3,509
Design Review - Miscellaneous	\$2,997
Design Review - < 500 square feet	\$3,627
Design Review - > 500 square feet	\$6,138
Design Review Board - Residential: 1 -2 New Dwelling Units	\$9,135
Design Review Board - Residential: 3 or more New Dwelling Units	\$11,990
Design Review Board - Commercial: Remodel < 1000 sf	\$5,606
Design Review Board - Commercial: Remodel > 1000 sf	\$8,450
Design Review Board - Commercial: New Construction	\$11,990
Design Review Board - Modification	\$2,583
Citizens' Participation Program (does not include public noticing)	\$4,767
Design Review Board Hearing Preparation - This application fee covers the administrative costs of preparation for and attendance at one Design Review Board (DRB) hearing. Where an application necessitates review at more than one DRB hearing, additional fees shall be charged as follows:	
Preparation for and attendance at a second DRB hearing	\$1,913
Preparation for and attendance at a third or subsequent DRB hearing(s)	\$1,243
<b>APPEALS - FILED WITH THE CITY CLERK</b>	
Appeal of decision by Planning Director or lower decision-making body to City Council - request for Initial Consideration and de novo hearing by City Council. (\$250 is refunded if an appeal is not set for a de novo hearing)	\$1,678
<b>CONDITIONAL USE PERMITS (CUP) / VARIANCES (V)</b>	
CUP	\$2,737
CUP modificatio of use (no new structures or additional floor area)	\$2,737
Variance	\$3,488
<b>COASTAL DEVELOPMENT PERMITS (CDP)</b>	
Coastal Development Permit - With hearing by a discretionary body	\$3,355
Coastal Development Permit - Review and/or hearing at staff level	\$332
<b>DETERMINATION OF SUBSTANTIAL CONFORMANCE (DSC)</b>	
Determination of Substantial Conformance	\$373
<b>DOCUMENTATION REPRODUCTION FEE</b>	
Document Reproduction Fee (applies to application material)	\$0.25/pg up to 11X17 \$2/pg plan sheet



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Program / Fee	FY 2026 Fee
<b>ENCROACHMENT PERMITS (EP)</b>	
Encroachment Permit - Short term	\$501
Encroachment Permit - Long term/Minor	\$670
Encroachment Permit - Long term/Major (with City Council review)	\$1,974
<b>FLOODPLAIN DEVELOPMENT PERMIST (FDP)</b>	
Floodplain Development Permit	\$3,355
Floodplain Development Permit - With request for harship relief from regulations	\$3,581
<b>HORIZONTAL ZONING REQUEST (HZ)</b>	
Request to City Council for relief from Horizontal Zoning regulations	\$2,348
<b>LAND CONSERVATION PERMITS (LC)</b>	
Land Conservation Permit	\$3,355
Administrative Land Conservation Permit	\$1,089
<b>MISCELLANEOUS</b>	
Bingo Permit	\$82
Demolition Permit	\$404
Address Change	\$251
<b>NEWS RACK PERMT (NRP)</b>	
News Rack Permit	\$169
<b>PARKING PERMIT (P)</b>	
Off-site Parking Permit	\$1,678
Shared Parking Permit	\$3,018
<b>PLANNING FINAL CONSISTENCY REVIEW/INSTPECTION(S)</b>	
Plan Check & Inspection - Non-residential < 5,000 sq ft	\$5,033
Plan Check & Inspection - Non-residential > 5,000 sq ft	\$7,555
Plan Check & Inspection - Multi-Family and Duplex	\$4,366
Plan Check & Inspection - Single-Family	\$2,519
Plan Check & Inspection - Add > 100 sq ft	\$1,340
Plan Check & Inspection - Add < 100 sq ft	\$1,171
Plan Check & Inspection - Miscellaneous	\$670
Plan Check & Inspection - Residential: 1-2 New Dwelling Units	\$2,931
Plan Check & Inspection - Residential: 3 or more New Dwelling Units	\$7,330
Plan Check & Inspection - Residential: Remodel <500 sf	\$972
Plan Check & Inspection - Residential: Remodel >500 sf	\$1,463
<b>PLAZA REVIEW</b>	
Plaza Tenant Improvement Review (PTI)	\$419
Plaza Sign Review (PLZ-S)	\$251
<b>PUBLIC NOTICE</b>	
Public Notice Service Fee	\$159
Parcel Fee	\$0.69
<b>REDEVELOPMENT PERMIT (R)</b>	
Redevelopment Permit	\$5,877
<b>RESEARCH</b>	
Staff will provide the first half-hour worth of research without charge. Thereafter, the research charge will be applied.	\$143
<b>SIDEWALK CAFÉ PERMIT (SCP)</b>	
Sidewalk Cafe Permit	\$3,760
<b>SITE SPECIFIC PARKING PLAN</b>	
Site Specific Parking Plan	\$3,141
<b>SHORELINE PROTECTION PERMITS</b>	
Shoreline Protection Permit (SPP)	\$4,414
Setback Seawall Permit (SSP)	\$7,100
Emergency Beach Barrier (IB)	\$3,089



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<b>SIGN PERMITS</b>	
Administrative Sign Review Permit (ASR)	\$261
DRB Sign Permit (DRB-S)	\$2,517
<b>STREET VACATION (SV)</b>	
Street Vacation	\$7,488
<b>SUBDIVISIONS</b>	
Boundary Adjustment (BA) with Certificate of Compliance	\$3,744
Certificate of Compliance (COC) Only	\$1,350
Tentative Parcel Map (TPM) - Four (4) or few new lots	\$9,734
Tentative Parcel Map (TPM) - Condo Conversion	\$3,555
Revised Parcel Map	\$6,915
Final Parcel Map	\$3,683
Tentative Tract Map - Five (5) or more new lots	\$10,731
Tentative Tract Map - Condo Conversion of five (5) or more units	\$4,527
Final Tract Map	\$4,527
<b>TEMPORARY USE PERMIT (TUP)</b>	
Minor Temporary Use Permit	\$670
Major Temporary Use Permit	\$3,355
<b>TREES, SCENIC, VIEW, SUNLIGHT (TSVS) APPLICATION</b>	
Trees, Scenic View and Sunlight Determination	\$3,355
Trees, Scenic View and Sunlight Remediation	\$3,355
Trees, Scenic View and Sunlight Inspection	\$670
<b>TREE PERMITS</b>	
Tree Removal Permit (TRP)	\$578
Notice of Intent (NOI) to remove a protected tree	\$327
<b>WATER EFFICIENT LANDSCAPE - WELO</b>	
Water Efficient Landscape - WELO	\$824
<b>ZONING CODE DETERMINATION / INTERPRETATION</b>	
Determination of allowable use (D)	\$2,895
Interpretation of Zoning Code (I)	\$2,895
<b>Application Type</b>	
<b>COMMUNITY (GENERAL PLAN) PLAN AMENDMENT, ZONING AMENDMENT, SPECIFIC PLAN OR SPECIFIC PLAN AMENDMENT</b>	
General Plan Amendment - Text Change	\$11,509
General Plan Amendment - Map Change	\$11,509
Local Coastal Plan Amendment	\$11,509
Zoning Code Amendment - Change of Text	\$11,509
Rezone - Change of designation on Zoning Map	\$11,509
Specific Plan	\$28,782
Specific Plan Amendment	\$5,754
Development Agreement	\$11,509
Development Agreement Amendment	\$5,754
<b>ENVIRONMENTAL REVIEW</b>	
Environmental Assessment / Initial Study	\$1,151
EIR	\$6,905
EIR Addendum / Supplemental	\$2,875
Environmental Monitoring	\$2,875

All of the application types listed above are processed by the City on a time-and-materials basis. At the time of submittal, an initial deposit is required in the amount listed.

During the course of review, City staff will track the time-and-materials expenses incurred against the submitted deposit. When the amount incurred reaches 80% of the submitted deposit amount, an additional deposit shall be required. Failure to submit any additional required deposit amounts will result in a cessation of staff work on the application.

**Additional charges, taxes and fees are noted below, including:**

- Community (General) Plan/Zoning Code Update Charge (10% charge)
- Construction License Tax
- Regional Transportation Congestion Improvement Program
- In-Lieu Housing Mitigation Fee
- Housing Reduction Mitigation Fee
- In-Lieu Parking Fee

**COMMUNITY (GENERAL) PLAN/ZONING CODE UPDATE CHARGE (10% CHARGE)**

This charge was established by the City Council to create a reserve of funds to support the periodic updates to the City's Community Plan mandated by state law. The charge is also intended to support associated updates to the City's Zoning Code. The charges that are collected are placed in a reserve account dedicated to funding Community Plan and Zoning Code Updates.

The amount of the Community Plan/Zoning Code Update Charge is determined as follows:

- The payment of the Community Plan/Zoning Code Update Charge applies only to applications that involve review by one of the City's discretionary review bodies (City Council, Planning Commission, and Design Review Board).
- For applications that require payment of a flat fee, the Community Plan/Zoning Code Update Charge shall be 10% of the amount of the flat fee for the application, as listed in this Schedule.
- For applications that require submittal of a time and materials deposit, the Community Plan/Zoning Code Update Charge shall be a figure of either: 10% of the required Initial Deposit, as listed in this schedule, or \$1,000, whichever is less.
- Where multiple applications are submitted concurrently for a project, only one Community Plan/Zoning Code Update Charge shall be required, based on 10% of the amount of the highest of the fees or deposits required for the submitted applications.

The charges listed below are not required at the time of application submittal but, as applicable under the Del Mar Municipal Code, may be required as a condition(s) of approval of an approved permit:

# City of Del Mar Fee Schedule

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<b>Construction License Tax:</b>	0.35¢ per square foot <i>(applies to all new floor area and/or replacement floor area)</i>
<b>Regional Transportation Congestion Improvement Program (RTCIP):</b>	\$3,047.57 per new (versus replacement) residential unit <i>(applies to a net increase of residential units on a parcel, e.g., new residence on a vacant parcel; new additional residential units on an existing developed parcel, etc.)</i>
<b>Housing Reduction Mitigation Fee:</b>	\$27,171 per unit <i>(as required pursuant to the City's Affordable Housing Programs)</i>
<b>In-Lieu Housing Mitigation Fees:</b>	<b>Subdivisions:</b> \$27,979 per lot created <i>(per DMMC 24.21)</i>
	<b>New Condominium Construction or Conversion:</b> \$35 per square foot of habitable area <i>(per DMMC 24.21)</i>
<b>In-Lieu Parking Fee</b>	\$38,762 per stall (one-time fee); or \$1,366 per stall (recurring annual fee for participation in the program) <i>(fee is not available for residential or hotel/motel uses; the in-lieu program has a cap of 50 spaces)</i>

## **Other Notes Applicable to this Schedule of Fees and Charges:**

1. The figures listed for Flat Fees in this Schedule of Fees and Charges shall be updated annually at the beginning of each Fiscal Year (July 1), based on the Consumer Price Index for all Urban Consumers (CPI-U) (San Diego-Carlsbad) all items category, using the period of change from April of the prior year to April of the current year, and adjustments shall be no less than zero-percent (0%), but not to exceed three-percent (3%).
2. Work started prior to authorization of proper required permits shall be subject to payment of double the amount of the fees/charges otherwise applicable to the required permit application(s).
3. If a proposed development requires receipt of multiple permits, the applicant shall pay 100% of all required application fees and/or deposits, as identified in this Schedule of Fees and Charges.
4. Application fees and charges collected pursuant to this schedule are non-refundable. However, at the discretion of the Director of Planning and Community Development, a portion of a submitted fee may be refunded if an application is withdrawn. The withdrawal of the application and the request for refund shall be made in writing. The Director of Planning and Community Development shall determine the amount of the refund based on the administrative costs expended on the project as of the date the application is withdrawn. Refunds will be paid to the party named on the application Fee/Charge payment receipt. No refunds will be issued for applications deemed inactive for more than 6 months.
5. The Director of Planning and Community Development may reduce all, or a portion of, planning fees for projects that include affordable housing units, as those units are defined in the Del Mar Housing Element.
6. When a request for a engineering review and planning service is submitted that is not listed in the Schedule of Fees and Charges, the Director of Planning and Community Development shall determine which of the items that is listed on the Schedule would most closely match the expected staff workload required to review and administer the application/request. That fee or charge shall be applied to the unlisted request.

## City of Del Mar Fee Schedule

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7. Where an application is re-submitted for a project that was previously approved but not implemented, the Director of Planning and Community Development shall have the discretion to reduce the amount of the required fees or deposit charges for the re-submitted permit applications by a factor of not more than 50%. Such reduction shall be granted only upon a determination by the Director that there have not been changed circumstances which would necessitate additional staff analysis to prepare staff reports and other related documents for processing the new application.
8. Any interest accrued from a deposit submitted in accordance with this Schedule of Fees and Charges shall be used to off-set the City's administrative costs to maintain said deposits. Accrued interest shall not be reimbursed to the applicant.
9. As part of the application process, the applicant is required to indemnify and hold the City harmless for any costs on any challenge to the City's action on the application/permit.
10. This fee schedule is **not inclusive** of fees imposed by other jurisdictions or agencies (State or Federal).

### City Council History:

1. Resolution 2020-39 adopted July 6, 2021 (Comprehensive User Fee Schedule)
2. Resolution 2021-29 adopted June 21, 2021 (3% CPI Increase)
3. Resolution 2022-50 adopted June 20, 2022 (3% CPI Increase)
4. Resolution 2022-65 adopted October 17, 2022 (Amended Increase)
5. Resolution 2023-23 adopted June 19, 2023 (3% CPI Increase)
6. Resolution 2024-31 adopted June 17, 2024 (3% CPI Increase)
7. Resolution 2025-19 adopted June 16, 2025 (2.3% CPI Increase)